



CLEARPOINT ELEMENTARY IB WORLD SCHOOL

17 Cedar Avenue, Pointe-Claire, QC H9S 4X9
Tel.: 514-798-0792 Fax: 514-695-3480
Internet: <http://clearpoint.lbpsb.qc.ca>



Friday, October 12, 2018

Dear Parents and Guardians:

Today interim reports for students will be made available to parents. The format is the same last year and will be **digital only**. You will be able to access your child's interim report on-line through the Lester B. Pearson School Board's Fusion Parental Portal as of 3:30 p.m. today. To create an account on the Fusion Portal, see the steps below.

As you know, this is a very general assessment intended to give you an initial picture of your child's progress. As you will note, the areas of assessment are based on students' overall work habits as opposed to specific subject areas. Teachers may have included additional comments as applicable.

We are also including a document called the "Evaluation and Reporting of Student Learning". According to the Education Act, this document must be sent to parents to provide an overview of how student evaluation in the different subject areas will be conducted over the course of the current school year. Please keep this document handy; we hope it will help to guide your understanding of the evaluation process and may help to answer questions you may have about evaluation in general. This document will also be posted on our website.

Finally, if applicable, parents of students with Individualized Education Plans (IEP's) will be receiving printed copies today, sent home with their child.

Should you have any questions or concerns about any aspect of your child's progress, please do not hesitate to contact us.

Thank-you for your continued support of our staff and school!

D. Estok,
Principal

If you have not yet created an account on Fusion, follow these steps:

Creating an account on the Fusion Parental Portal is a **two-step** process for security purposes.

1. You will use the link below to go to our Fusion website and create your account.
2. Following the successful creation of your account, you will receive an email with a validation link, and by clicking on that link, you will be returned to the Fusion site to login. Your account will then be active.

The information required to create your account:

1. The email address you have provided to the school to contact you, and which is currently in our systems (Note: This is the same email address where you receive email notifications from the school/school board).
2. The **“Permanent Code”** (often called the **“QPC”**) of your child. The code is twelve digits – four letters and eight numbers (Example: AAAJ01010101). If you have more than one child in our system, you can use any of their codes to create your account (all of your children will be added to your Fusion account). The Permanent Code is only used once for the creation of the account, after that, it is no longer required (Permanent Codes can be found on previous report cards or other official documents).
3. Select the school that your child attends, based on which Permanent Code (QPC) you use.
4. Create a secure password (It is suggested you use a combination of letters, numbers and characters to ensure that your password is as secure as possible). Please prepare all of the information noted above in advance of using the link to create your account. The LBPSB Fusion Parental Portal is also **optimized for smartphones and tablets**, for added convenience.

When you are ready, click on the following link:

<https://fusion.lbpsb.qc.ca/parent/register/>

If you have any difficulties creating your account on the Fusion Parental Portal, please contact the school, or use the following email address for help: fusion@lbpsb.qc.ca