



August 29, 2018

Dear Parent/Guardian,

The Education Act of Quebec authorizes schools to collect consumable materials fees for each student in its jurisdiction on an annual basis. The manner in which these fees are applied is governed by the School Fees Policy of the Lester B. Pearson School Board. The Clearpoint Elementary Governing Board has approved the consumable fee plan as well as the IBO fee for the 2018-2019 academic year at its June meeting.

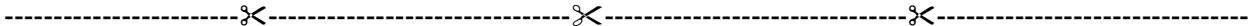
The monies collected from this fee are used entirely at Clearpoint Elementary for materials such as workbooks, consumable paper, student agendas as well as duplicating materials and copying costs. A complete list of the specific items covered by this fee for your child is outlined on the attached invoice (see below). Note that this fee covers only a small percentage of the materials used over the course of the school year. Our IB fee for the current school year has been set at \$90 per student. This amount covers an annual fee payable to the IBO, training, meeting release time and materials pertaining to the IB program.

You will find attached a detailed invoice of the fees which apply to your child. If paying by cheque(s), please make your cheque(s) payable to Clearpoint Elementary. Please do not combine this payment with other fees owing such as those for Daycare/Lunch program.

Please note that there will be a \$20 charge applied to any cheque returned as NSF (non-sufficient funds).

Sincerely,

David Estok  
Principal



Please tear off this section (one per child) and submit with your payment in a **sealed envelope with your child's name and grade level clearly marked**. Payments may be combined for families with more than one child.

**Student name and grade should be noted in the memo section on the front of the cheque.**

Please select your payment option below:

\_\_\_\_\_ One cheque (or cash at the office) dated for September 28, 2018 or prior.

\_\_\_\_\_ Two payments by cheque (or cash at the office); one half of the fee dated for September 28, 2018 and the second half dated for October 31, 2018.

Student's Name: \_\_\_\_\_ Grade level: \_\_\_\_\_