

# Clearpoint Elementary School

## Annual General Assembly of Parents

### AGA – September 13, 2017

Written by: Katherine Wiebe

Location: Clearpoint Elementary		Date: September 13, 2017	Time: 7:00pm – 8:30pm
<b>Attendees GB Members:</b> <ul style="list-style-type: none"> <li>• Alberto Sanchez</li> <li>• Allison Saunders</li> <li>• Audrey Lambert</li> <li>• Katherine Wiebe</li> <li>• Paul Stejskal</li> <li>• Sazini Nzula</li> <li>• Suzanne Larkin</li> <li>• Tass Fyon</li> <li>• Rachel Wilson</li> </ul>		<b>Attendees Parents:</b> <ul style="list-style-type: none"> <li>• Carol Rabbat</li> <li>• Christiane St-Amour</li> <li>• Cindy McCooeye</li> <li>• Claudia Barros</li> <li>• Corinne Rake</li> <li>• Dov Bensimon</li> <li>• Giselle Doucet</li> <li>• Helen Kalaganis-McTaggart</li> <li>• Joseph Mantagaris</li> <li>• Karina Lavallee</li> <li>• Karina Leonard-Anderson</li> <li>• Katherine Dampolias</li> <li>• Linda Harbert</li> <li>• Liz Lopez</li> <li>• Lori Goldberg</li> <li>• Marc Kandalaft</li> <li>• Marc Lucke</li> <li>• Marie-Flore Gignac</li> <li>• Mark Christiano</li> <li>• Melissa Spurrell</li> <li>• Petrina Lessard</li> <li>• Sylvia Orthwein</li> <li>• Tayba Huot</li> <li>• Tricia Ryan</li> </ul>	

### Agenda

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|--|---|
| 1. Welcome                                 | 7. IEP Rep / Liason to SNAC Position                        |
| 2. Approval of the Agenda                  | 8. Election of Substitute Members                           |
| 3. Approval of Sept 2016 AGA Draft Minutes | a. 7 Positions  |
| 4. Governing Board Overview                | 9. Election of Parent Rep and Alternate Rep                 |
| 5. Annual Report                           | 10. Motion to form a Parents Participant Organization (PPO) |
| 6. Elections of new Members                | 11. Adjourn   |
| a. 5 Positions Available                   |   |

1. Welcome

2. Approval of the AGA Agenda

It was moved by Sazini Nzula, seconded by Paul Stejskal and unanimously resolved that the agenda be adopted.

3. Approval of the Minutes of the September 2016 Governing Board AGA

It was moved by Carol Rabbat, seconded by Marc Kandalaft and unanimously resolved that the minutes of the AGA meeting held on September 20, 2016 be adopted.

4. Overview of Role and Function of the Governing Board

Governing Board plays a decisional role in schools. They are responsible for issues involving school life including the school's educational project, the annual budget and the development of school policies.

Clearpoint's Governing Board will consist of a maximum of 14 members: 7 parents, 7 staff members, and daycare with 2 seats reserved for the community representatives. The principal takes part in the governing board meetings, but does not have a voting role.

Governing Board is also attended by a School Board Commissioner.

Monthly meetings are held in the evening – specific dates and times determined by the Governing Board. Half parents need to be there for quorum.

The Governing Board Chair runs the meeting and will need to find someone to substitute if s/he cannot attend. They are also responsible for all correspondence (clarifications, etc.). In event of a tie during a vote, the chair is considered the tie breaker.

Question was asked if a newly elected governing board can reject approvals that were made in the previous year (for activities/fundraising events during the current governing board's term). Answer: no, it cannot be overturned if already voted on and logged as a decision.

#### 5. Annual Report

- a. Approved by Governing Board (via email and GB Meeting on September 13, 2017) and reviewed by those in attendance
- b. To be submitted to the board this week by **Alberto Sanchez current Governing Board Chair**

#### 6. Election of New Members

- a. 5 Positions available.

The following 10 parents have presented their candidature to fill the open positions. Votes were taken and positions filled.

- Tayba Huot - **Elected**
- Carol Rabbat - **Elected**
- Dov Bensimon - **Elected**
- Marie-Flore Gignac - **Elected**
- Liz Lopez
- Joseph Mantagaris
- Allison Saunders - **Elected**
- Paul Stejskal
- Mark Christiano
- Karina Lavallee
- Marc Lucke

#### 7. IEP Rep/Liaison to SNAC position:

- a. Survey to establish if there are any elected GB parent representatives that both have a child on an IEP and who are interested in becoming the school's IEP Rep/ liaison to SNAC
  - i. **No parents came forward**
- b. Vote by assembled parents on whether or not to fill the optional IEP Rep position (only if there are any candidates)

- i. **No vote required as no parent stepped forward to fill the position**
- c. Election of the IEP Rep (only if vote to fill the optional IEP Rep position is approved and there is more than one nominee) or naming of the IEP Rep (if vote to fill the optional IEP Rep position is approved and there is only one nominee)
  - i. **No vote required as no parent stepped forward to fill the position**

**We will not have this position filled within the Clearpoint Governing Board**

8. Election of substitute parent members
  - a. Governing Board members as 'Substitutes' is new
  - b. There are 7 Positions available

The following parents have volunteered as substitutes: as there are 7 positions and 7 volunteers, no votes were taken.

- Paul Stejskal
- Mark Christiano
- Karina Lavallee
- Marc Lucke
- Helene Kalaganis-Mactaggart
- Liz Lopez
- Joseph Mantagaris

9. Election of Parent Rep & Alternate

The Parents' Committee of The Lester B. Pearson School Board is divided into regional committees in keeping with the school board administrative regions. Parent representatives are elected at each school's Annual General Assembly (AGA) and represent their school at the school board level and provide information back to the school during Governing Board Meetings.

Alternate Representatives are also elected during AGA to attend meetings when the Elected Rep is unable to attend.

Follow the conversation on the CPC Facebook page <https://www.facebook.com/centralparents.lbpsb>

Only one individual offered their candidature for the position:

- a. Elected: Allison Saunders
- b. Elected Alternate: Marie-Flore

10. Motion to Form a Parent Participation Organization (PPO)

Parent Participation Organization is an opportunity for parents to get involved in the school. This organization is very similar to Home and School, which is already an active and dynamic organization already running at Clearpoint.

It was moved by Katherine Wiebe, seconded by Allison Saunders and unanimously resolved to **not** form a PPO for the school year of 2017 – 2018.

11. Adjournment –

- a. Meeting adjourned at 8:30pm

It was moved by Carol Rabbat, seconded by Liz Lopez and unanimously resolved that the meeting be adjourned.

12. Next Meeting for the Governing Board

- a. **October 11<sup>th</sup>, 2017 - 6:30pm** - Location Room 21
  - i. Strongly recommend to have a discussion on the role of the Substitutes
    1. One year term – how they will be used etc.
  - ii. We will vote on the new Chair of the Governing Board
  - iii. Rachel will run the first meeting