

Clearpoint Elementary School

Annual General Assembly of Parents

AGA – September 5, 2018

Written by: Dov Bensimon

Location: Clearpoint Elementary		Date: September 5, 2018	Time: 7:33pm – 8:27pm
Attendees Governing Board Members: <ul style="list-style-type: none"> • Allison Saunders • Audrey Lambert • Carol Rabbat • David Estok • Dov Bensimon • Katherine Wiebe • Tayba Huot 		Attendees Parents: <ul style="list-style-type: none"> • Alain Bernard • Alberto Sanchez • Daniel Trotto • Helen Kalaganis-McTaggart • Linda Harbert • Liz Lopez • Marc Lucke • Marie-Flore Gignac • Mark Christiano • Tatiana Mendez 	

Agenda

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| 1. Welcome | 8. Election of Substitute Members |
| 2. Approval of the Agenda | a. 1 Position |
| 3. Approval of Sept 2017 AGA Draft Minutes | 9. Election of Parent Rep and Alternate Rep |
| 4. Annual Report | 10. Motion to form a Parents Participant Organization (PPO) |
| 5. Governing Board Overview | 11. Date of the first GB Meeting for the 2018 – 2019 school year |
| 6. Election Procedure | 12. Adjourn |
| 7. Elections of new Members | |
| a. 2 Positions Available | |

1. Welcome

Katherine welcomed all to the meeting and introduced herself as the chair of the Governing Board (GB).

2. Approval of the AGA Agenda

The agenda for the AGA was approved on a motion by Mark and seconded by Helen. All were in favour and none were opposed.

3. Approval of the Minutes September 2017 AGA Governing Board

It was pointed out that the header for section 3 of the minutes should include a mention of AGA. Pending this change, it was moved by Carol and seconded by Audrey that they be adopted. All were in favour and none were opposed.

4. Annual Report

Katherine presented the annual report to the Governing Board. It included a list of field trips, school activities and consultations. It was pointed out that the following items should also be included:

- Mabel's labels should be included in the fundraiser list.
- Halloween Dance, pizza lunches, TCBY and the holiday fair should be included as well., as should be TCBY.
- A mention could be made of a presentation on nutrition.
- A mention of the Green Team should be included in the report.

5. Overview of Role and Function of the Governing Board

Katherine presented an overview of the Governing Board, which plays a decisional role in schools. They are responsible for issues involving school life including the school's educational project, the annual budget and the development of school policies.

Clearpoint's Governing Board will consist of a maximum of 14 members: 7 parents, 7 staff members, and daycare with 2 seats reserved for the community representatives. The principal takes part in the governing board meetings, but does not have a voting role.

Governing Board is also attended by a School Board Commissioner.

Monthly meetings are held in the evening – specific dates and times determined by the Governing Board. Half parents need to be there for quorum.

The Governing Board Chair runs the meeting and will need to find someone to substitute if s/he cannot attend. They are also responsible for all correspondence (clarifications, etc.). In event of a tie during a vote, the chair is considered the tie breaker.

6. Election Procedure

A motion to have Linda as election officer was put forward by Allison and seconded by Carol. All were in favour and none were opposed.

7. Election of New Members

- a. Two positions were available for the 2018-2019 school year. The following nominations were received for these positions:
 - i. Audrey Lambert
 - ii. Katherine Weibe
 - iii. Liz Lopez
 - iv. Mark Christiano
 - v. Mark Lucke
 - vi. Wendy Mendoza
- b. Once all the nominations were received, each candidate presented themselves. A motion to close nominations was put forward by Carol and seconded by Helen. All were in favour and none were opposed.
- c. Following the counting of results, it was announced that **Liz Lopez** and **Katherine Weibe** were elected.

8. Election of substitute parent members

Although there was one position that needed to be filled, given the interest in this position manifested by a number of parents, a motion was put forward by Marc to accept 6 substitute parents, as listed below. The motion was seconded by Tayba. All were in favour and none were opposed.

List of substitute parent members:

1. Wendy Mendoza
2. Helen McTaggart
3. Marc Lucke
4. Tatiana Mendez
5. Daniel Trotto
6. Audrey Lambert

9. Election of Parent Representative and Alternate Representative members

The position of parent representative and alternate representative was explained to all. Allison was the previous parent representative. Helen nominated Allison to continue in the position, but Allison explained that she would like to be the alternate member. Helen nominated Liz as the new parent representative. This nomination was seconded by Tayba.

10. Motion to form a Parents Participant Organization (PPO)

Katherine explained that although there is typically a vote on a PPO, there has never been a PPO at Clearpoint. Since no support for a PPO was expressed at the AGA, it was motioned not to have a PPO for the 2018-2019 school year. All were in favour and none were opposed.

11. Date of the first GB Meeting for the 2018 – 2019 school year

The date for next GB meeting was set for Wednesday, October 3rd, 2018. As usual, it will take place at 6:30 p.m. in the library.

12. Adjourn

A motion to adjourn the meeting was put forward at 8:27 p.m. by Tayba, seconded by Dov. All were in favour and none were opposed.