



Clearpoint Elementary School

Governing Board Minutes of Meeting

Written by: Katherine Wiebe

Location: Clearpoint Elementary	Date: November 9, 2016	Time: 6:30 – 7:50
Attendees GB Members: <ul style="list-style-type: none"> • Alberto Sanchez • Allison Saunders • Audrey Lambert • Diana Grenier • Garry Saunders • Katherine Wiebe • Janine Von Bauer 	<ul style="list-style-type: none"> • Miranda Tubbeh • Paul Stejskal • Rachel Wilson • Sazini Nzula • Suzanne Larkin • Tass Fyon • Wayne Clifford • Wilhelm Mang 	Attendees Parents: <ul style="list-style-type: none"> • Carol Rabbat • Dov Bensimon
		Absent: <ul style="list-style-type: none"> •

Agenda

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| <ol style="list-style-type: none"> 1. Welcome 2. Approval of the Agenda 3. Approval of the Last Minutes 4. Public Question Period 5. Correspondence | <ol style="list-style-type: none"> 6. Reports <ol style="list-style-type: none"> a. Principal b. Teacher c. Daycare d. Home & School e. Commissioner f. Region Parent Rep | <ol style="list-style-type: none"> 7. Business Arising 8. New Business <ol style="list-style-type: none"> a. Field Trips b. Donations c. Lice 9. Date of next Meeting 10. Adjourn |
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1. Welcome
2. Approval of the Agenda
 - a. It was moved by Suzanne Larkin, seconded by Sazini Nzula and unanimously resolved that the agenda be adopted
3. Approval of the Minutes
 - a. It was moved by Suzanne Larkin, seconded by Bill Mang and unanimously resolved that the minutes of the meeting held on October 12, 2016 be adopted as circulated.
4. Public Question Period
 - a. N/A
5. Correspondence
 - a. N/A
6. Reports
 - a. Principal – Rachel Wilson
 - i. See below
 - ii. Essential Agreements within the GB on how we want to Govern – this is an expectation for IB schools when you run committees or monthly meetings – (could be as small and brief as we need it)
 1. What should we agree on as a GB Committee

- a. Start on time
 - b. Stay on track
 - c. Refreshments
 - iii. Capital Project: starting up next year including the Library Make Over, Bathrooms and school yard paving.
- b. Teachers -
 - a. Grade 4 - Miranda Tubbeh
 - i. Unit on Space – upcoming field trip
 - ii. Received 6 chrome books – total of 12 Chrome Books and 11 iPads
 - iii. Students are using them well with their projects
 - b. Cycle 1 – Janine Von Bauer
 - i. New unit on Transportation Then and Now – enjoying looking at how transportation has evolved
 - 1. A parent that is an Air Traffic Controller will be coming in to visit the class
 - 2. Expo Rail Field trip upcoming on November 23rd
 - c. Kinder: Diana Grenier & Suzanne Larkin
 - i. New Unit on Hibernation Migration – had their visit from Chief Top Leaf!
 - d. Phys Ed – Bill Mang
 - i. Cross Country Run had over 85 kids and many top 25 finishes
 - 1. Good weather
 - 2. Training over 3 – 4 weeks payed off!
 - ii. Lunch Time Handball over 80 participants (7 teams) - this will go until December
 - iii. Grade 4 Handball (with Grade 5 as their Captains/Refs/Mentors)
 - 1. Once a week on Tuesday
 - 2. 45+ students from Grade 4 and 16 Grade 5s supporting
 - iv. Student Teacher from McGill - Rachel Spencer – started
- c. Daycare – Tass Fayon
 - a. Last Ped Day
 - i. Nov 1st – Dynamix Laser Tag – was a great hit and to do again!
 - b. Two Additional Ped Days
 - i. November 18th – in school event “Daycare’s got Talent!”
 - ii. December 5th – Trip to the Movies – “Mona” – Disney (rated PG)
 - 1. 16\$ + 1- \$ for the Ped Day
 - a. It was moved by Suzanne Larkin, seconded by Miranda Tubbeh and unanimously resolved that the field trip be approved.
- d. Home & School –
 - a. Congratulate new chair – thank you for your support Governing Board!
 - b. Budding Artist Fundraiser has started
 - c. Holiday Fair – Planning underway – email sent out this week to start prep
 - d. “Parents Night” in February 11th
 - i. Casino Fundraiser Event to raise money for the library space

- e. Pizza Lunch going well
 - i. Great team of parents helping out
 - f. Halloween Dance:
 - i. Took place! Great time was had by all
 - g. No newsletter this year – check out Clearpointhands.ca for everything for Home & School!
 - i. Including Allergy awareness
 - ii. Healthy Snackers Committee
 - 1. Apples from Terry Fox were from the Healthy Snackers committee!
 - h. Lunch Time Activities
 - i. Started and going well with the online sign up – went well
 - ii. Hit our PayPal limit looking at e-transfer vs. paying additional fees for a business PayPal account
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- e. Commissioner - Wayne Clifford
 - a. Report has been circulated (below)
 - f. Region Parents Rep - Allison Saunders
 - a. Report has been circulated (below)
 - b. Fusion Online Portal - rolled out to ~15 schools
 - i. Very open about making this a useful tool for the schools and parents
 - ii. Security is a priority and set it up appropriately
 - iii. Allison will see if Jim can come and present to the GB so we can have more information (Jan 2017)
 - iv. Great potential!
 - c. We are in Elementary EAST
 - i. Meetings being held 5 / 6 times a year
 - ii. Meetings to be held in different schools (Beach Wood is next) – if Clearpoint is interested to host we can look into that for the New Year. **Allison** to share dates with Rachel
 - d. Polled parents to see what kind of interests parents have
 - i. New subcommittees being created – if there is info you have to share with Allison feel free!
 - e. K – 12 Social Listening App –
 - i. A listening tool the board has purchased to listen to social media conversations specific to education going on between K – 12
 - ii. Will look at trends and activities; monitoring by the Communication Department of the School Board to see what information should be communicated and presented

- 7. Business Arising
 - a. N/A

- 8. New Business
 - a. Field Trips

Date	Activity	Grade	Cost	Comments
Dec-16-16	Cosmodom	Grade 4	30\$	- Includes cost of the bus + entrance fee - Ratio is 1:9
Nov-23-16	Eco Museum	K	15\$/Student	- Includes cost of the bus + entrance fee - Four Groups with 4 guides - Ratio is 1:4

Date	Activity	Grade	Cost	Comments
Nov-23-16 Feb-07-17 Feb-22-17 Mar-02-17	Down Hill Ski Club	Grades 1 - 4	185 – 215 depending on equipment	<ul style="list-style-type: none"> - 30 – 45 Students - Mount Habitant - Ratio is 1:10 on bus - Ratio is 1:4 on ski hill - Leave at 8:10am and return 2:15pm - Any students needing extra help has to be paid by the parents - 2 hours of skiing and lunch on site
Mar-01-17	Senior Ski Trip	Grade 6	42 - 60	<ul style="list-style-type: none"> - 40 – 45 students - Morin Heights - During Carnival Week - Beginner to Intermediate <ul style="list-style-type: none"> o Black Diamond is off limit - Leave at 8am and return 3:30pm - Ski in groups of 4 with an adult - Need to know if they can ski/are certified etc. <ul style="list-style-type: none"> o If they have never skied before they need lessons or they can't go

It was moved by Suzanne Larkin, seconded by Sanzini Nzula and unanimously resolved that these Field Trip events be approved.

- b. Sock Drive for one week November 11 – 15th
- c. Riverdale High School “Store”
 - i. Will be collecting gently used items for families who will be able to come and ‘shop’ for free.

It was moved by Sanzini Nzula , seconded by Miranda Tubbeh and unanimously resolved that these fundraising events be approved.

- d. Direct Donation from Parents to Clearpoint (for specific items like the Library Fund)
 - i. Donations can be made directly to the school through Pearson Educational Foundation (PEF) and tax receipts will be provided.
 - ii. There is a 3% administrative fee that is charged by the PEF to cover administration and PayPal feeds (if any) charged to the PEF
 - iii. Geordie production and Bluenose event has been funded by Clearpoint parents
 - iv. Perhaps Home and School can send out a memo to the parents to inform them of this
- e. Another Activity in the school: “Magic the Gathering” card game Club
 - i. Small fee to purchase cards for the school
 - ii. Cards are contributed by the school cannot bring their own
 - iii. This needs to go back to staff council and maybe start the club in January 2017
- f. Lice:
 - i. Memos are sent out to parents when either a student in their class has had lice or just as a general reminder
 - ii. Need volunteers for the Lice Patrol

9. Next Meeting –
 - a. December 14th – Staff Room Governing Board Christmas Party 6:30
 - b. To discuss “Governing Board Training”
10. Adjournment –
 - a. The meeting was adjourned at 7:50 p.m. on a motion by Suzanne Larkin and Sanzini Nzula

Principal’s Report November 2016

Respectfully submitted by Rachel Wilson



- Library-Space design committee has been formed.
 - Met recently and will be meeting again on the 22nd.
- Mindfulness committee has been struck up at the staff level.
 - Almost ready to start our school-wide mindfulness activity.
- Changes in staff are happening: Kathleen Mount Pleasant and Hardinge Daye
- All Home and School sponsored activities have begun.
- Reading Week took place during the week of October 24th-28th.
 - We had a community reader day whereby we invited guests to read to each homeroom. What a treat!
 - Slideshow on Twitter and FB.
 - We have raised over \$5000. Final total coming in on Friday.
 - Principals for a day will be announced.
- Remembrance Day Ceremony took place today.
 - It was wonderful. Grade 6 class did a wonderful job with their presentation.
 - Mr. H. led us into our minute of silence with the trumpet and Graham led us into the Ceremony with Bagpipes.
- IB parents’ info. Session evening on Wednesday October 19th was well received, if not super well attended. Everyone walked out with a prize!
- Peace Pals had a day of training with Dynamix on Nov. 1st and will continue with their training.

Commissioner’s Report - November 2016

Respectfully submitted by Wayne Clifford (Commissioner – Ward 12)

News from the October 24th meeting of the Council of Commissioners

The formal swearing-in of the 2016-2017 LBPSB student commissioners took place. Students elected by the Central Students Committee for this year are Emma Gauthier from Macdonald High School and Cierra Leitman from Lindsay Place High School. Cierra is returning for her second year.

The LBPSB Financial Statements for 2015-2016 as audited by external auditors Raymond Chabot Grant Thornton were approved showing revenues of \$284,181,365 and expenses of \$286,105,103 with an excess of expenditures over revenues of \$1,923,738. Details will be posted soon on the board website at <http://www.lbpsb.qc.ca/eng/financial/indexV2.asp> .

The Executive Committee reported that the Commission scolaire Marguerite-Bourgeoys has formally requested to have the Marcus Tabachnick International Language Centre in Dorval and the former Thorndale School in Pierrefonds transferred to their board as of July 1st, 2017. LBPSB would like to obtain funding for capital projects in return for the transfers. Quebec is reviewing these requests.

Snow removal contracts for the 2016-2017 school year, with an option of renewal for two additional years, were approved for the lowest compliant bidder in each sector, for a total of \$485,880.00 (before tax).

The Parents' Committee reported that, following its elections held on October 13th, Shane Ross is the new Chair. Parent Commissioners returning to Council are Sharad Bhargava (representing High School Parents) and Frank Clarke (Parents at-large). New Parent Commissioners will be Shane Doan (Elementary School Parents) and the Special Needs Advisory Committee (SNAC) representative on Council, Angela Berryman. The new Parent Commissioners will be sworn-in at the next Council meeting and will soon have an official vote on all resolutions assuming the expected passage of Bill 105.

The Student Ombudsman's 2015-2016 Annual Report was approved and Caroline Lemay was confirmed as the new Student Ombudsman of the Board, effective October 24, 2016 for a mandate of 3 years.

The next regular meeting of the Council of Commissioners is scheduled for Monday, November 28th at 7:30 pm.

LBPSP Parents' Committee Report - November 2016

Respectfully submitted by Allison Saunders (clearpoint_pr@lbpearson.ca)

LBPSB Communications & Marketing sub-committee meeting – November 3, 2016 5:30 p.m.

I am the elected member representing parents on this board sub-committee whose mandate is to explore and advance marketing and communications efforts of the Lester B. Pearson School Board and its various services.

Jim Hendry, LBPSB Communications Officer presented the LBPSB FUSION portal

- FUSION allows you to drag and drop customizable desktop icons
- LBPSB tech team have 'mobile first' approach in developing FUSION
- FUSION incorporates elements of the previous SSO/Sharepoint
- FUSION is a portal for LBPSB employees and parents
- FUSION is secure. Accounts are validated each time you log in
- FUSION allows parents to access their children's data. Data is updated daily.
- FUSION will link with LBPSB Transportation. Bus late? How late? Be informed via FUSION
- FUSION provides access to downloadable LBPSB bus passes
- FUSION allows parents to access their children's report cards (live data) and offer two views
- FUSION provides parents with GaFE administration of their children's accounts
- FUSION provides access to class schedules
- FUSION allows schools and parents to manage parent teacher appointments. Can be done online

This portal has been rolled out to several LBPSB elementary and high schools. Are you interested in having it introduced to your school? Have your principal contact the board and ask A quick training session is provided and the portal is then rolled out to the school population. Additional training and support is available as required. It is hoped that this portal will be in all schools by the end of the year. Use of an online shopping cart within FUSION is being explored to manage fieldtrip/daycare forms and payments.

Jim also discussed a new K12 Social App that the board will be using calling it a "social media alert solution". These tools are often used by companies as a means of monitoring social media chatter about them or their industry. LBPSB schools are getting new websites. A number have gone live recently and a total of about 30 have been switched over.

LBPSB Parent Committee meeting – November 3, 2016 7:00 p.m.

The LBPSB Parent Committee has:

- Elected PC officers, Commissioners representing parents, parent reps to LBPSB and external committees, and acclaimed SNAC parent reps
- Set meeting dates for the year
- Opened discussion on budget and Internal Rules
- Been asked to support the ComECH-Quebec statement regarding the Quebec History curriculum; parents are taking this back to their schools and it will be revisited
- Identified 2016-2017 priorities as listed attached, and agreed to form the following subcommittees to address them:
 - o Programs, Services, Curriculum, and Student Success
 - o Demographics & Enrolment
 - o LBPSB Policies & Practices
 - o Internal and External Consultations
 - o Communication

PC priorities 2016-2017

- Look at historical impact of Bill 101 and explore ways around its limitations
- Examine Bill 105 and its implications
- Examine our popular programs and their (potential) implementation across the Board
- **Study trends of enrolment and see how we can utilize that information**
- Explore ways to make Entrance Exams and Open Houses more appealing/ successful in drawing students
- Explore ways to encourage and promote parental involvement/ positive parent experiences which will result in word-of-mouth/ free publicity
- **Explore ways to promote and market the LBPSB**
- **Review MSC and school closure processes**
- Review school fees across the Board
- Proposal for free wi-fi to parent volunteers across the Board, in order to reduce waste, save time, and standardize the (online) distribution of required documents
- Find ways to ensure initiatives are enforced or at least addressed across the Board (i.e. optional SNAC rep on each GB)
- Examine GB practices to encourage parent participation (i.e. child care during meetings, making it more appealing by enhancing their feelings of accomplishment)
- **Examine advantages and disadvantages of our contract with Chartwells and explore possible alternatives**
- Find ways to ensure funding for tutoring and a support network for parents of children with academic and/ or behavioural difficulties
- Find ways to promote the physical and mental health and wellness of our children
- **Explore possible changes to the curriculum:**
 - o Greater emphasis on study and organizational skills in grade 7
 - o More French for the well-roundedness of our children and also to draw more students
 - o Introduce coding as early as elementary school with the possibility of accreditation
 - o More attention to probability and statistics literacy
 - o Promote volunteering and entrepreneurialism (i.e. required community service hours, business project)
 - o More attention to multi-disciplinary creativity and problem-solving
- Explore possible improvement plans to ensure student success
- Examine impact of budget cuts on librarians and explore possible ways to get extra support
- Explore how to include the everyday parent in the PC, not just those elected via GB
- Update AGA kit so it is complete and easy to understand
- **Create FAQ/ parent resource guide to help parents navigate the system**

Review ag

- Ensure GB training is online and accessible to all (and possibly a requirement?)
- **Examine the possibility of direct lines of communication between the parent reps and the parents they speak for (i.e. independent mailing lists, ability to poll parent communities, etc.)**
- Find ways to ensure not only the Board but the schools themselves keep their sites updated with ALL relevant information and events (i.e. Parent Rep contact info, board wide meeting dates, QFHSA Fall Conference, Concordia workshop, etc.)
- Explore ways to promote the LBPSB via social media