



Clearpoint Elementary School

Governing Board Minutes of Meeting

Written by: Katherine Wiebe

Location: Clearpoint Elementary	Date: December 14, 2016	Time: 6:30 – 7:45
Attendees GB Members: <ul style="list-style-type: none"> • Alberto Sanchez • Allison Saunders • Audrey Lambert • Diana Grenier • Garry Saunders • Katherine Wiebe 	<ul style="list-style-type: none"> • Janine Von Bauer • Miranda Tubbeh • Rachel Wilson • Sazini Nzula • Tass Fyon • Wayne Clifford • Wilhelm Mang 	Attendees Parents: <ul style="list-style-type: none"> • Carol Rabbat • Dov Bensimon
		Absent: <ul style="list-style-type: none"> • Suzanne Larkin • Paul Stejskal

Agenda

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| <ol style="list-style-type: none"> 1. Welcome 2. Approval of the Agenda 3. Approval of the Last Minutes 4. Public Question Period 5. Correspondence | <ol style="list-style-type: none"> 6. Reports <ol style="list-style-type: none"> a. Principal b. Teacher c. Daycare d. Home & School e. Commissioner f. Parent Committee Rep 7. Business Arising | <ol style="list-style-type: none"> 8. New Business <ol style="list-style-type: none"> a. School Budget b. Daycare Budget c. Home & School Events 9. Date of next Meeting 10. Adjourn |
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1. Welcome
2. Approval of the Agenda
 - a. It was moved by Audrey Lambert , seconded by Diana Grenier and unanimously resolved that the agenda be adopted
3. Approval of the Minutes
 - a. It was moved by Audrey Lambert , seconded by Allison Saunders and unanimously resolved that the minutes of the meeting held on November 9, 2016 be adopted as circulated.
4. Public Question Period
 - a. N/A
5. Correspondence
 - a. N/A
6. Reports
 - a. Principal – Rachel Wilson
 - i. See below (p.4)

- b. Teachers -
 - a. Grade 4 - Miranda Tubbeh
 - i. Finishing Unit on Space – Scavenger Hunt took place
 - 1. Cosmodom Field Trip on Friday to end the unit
 - ii. iExcelMath – new for kids
 - iii. Math centers are being enjoyed (learning decimals/fractions)
 - b. Cycle 1 – Janine Von Bauer
 - i. Student Teacher from Concordia starting
 - ii. Field Trip to Expo Rail in November was a lot of fun
 - iii. Starting Second Unit – “Who Art Thou” - (art activities, vernissage, etc.)
 - c. Kinder: Diana Grenier & Suzanne Larkin
 - i. Visit to the Ecomuseum (75 kids)
 - 1. Kids did great – very well behaved
 - ii. Started Celebrations Unit this week
 - iii. Welcoming student teachers in January (from Bishops) for the K’s, Grade 1 and 3
 - d. Phys Ed – Bill Mang
 - i. Good bye to student teacher from McGill – Rachel Spencer
 - ii. Lunch Time handball coming to an end – 7 teams down to 4
 - 1. Play offs next week (winner plays the teachers)
 - iii. Grade 4 handball finals next week
 - iv. Grade 5 can play either handball or soccer
 - v. Ski Club – 54 participants – largest group – starting in January
 - vi. Jungle Sport – notices going home this week to bring in the waiver for participation for the week of Jan 16th – 20th
 - 1. May have 2 Parents Night for Jungle Sport this year
- c. Daycare – Tass Fayon
 - i. First Field Trip – to the movie theater to see Moana (great on an in school PED day!!)
 - ii. Lots of Christmas/Chanukah Themed activities going on in daycare
 - iii. Finishing up Fun Fridays for the year
 - iv. Looking at starting up ‘Clubs’ in January – any suggestions for clubs – let Tassie know!
- d. Home & School –
 - i. Met on Monday December 5th
 - ii. Holiday Fair – raised just over 4K
 - iii. Fundraiser Goal for the Library of 50K: **currently at ~22K** since September
 - iv. Planning for January well underway

Lunch & Afterschool Activities: for January 2017 (see below p.8 – 9 for more details)

- Afterschool Babysitting course – new for Grade 6 Students – Mondays/Wednesdays for 5 Sessions
- Lunch time Activities will run between January 20th – March 3rd
 - Registration on Jan 12th at 7pm and close Monday Jan 16th – online only
 - Rooms are tentative
 - Cost to be re-reviewed by Rachel

Parents Night – Love the Library Ball for February 2017

- Will have a Casino section
- Band “The Off Whites” has been booked
- Silent auction available
- Alcohol will be sold and food provided
- Entrance fee 25\$ a person

Maple Syrup Fundraiser: for March 2017

- Bottles, cans and boxes will be sold and all proceeds will go to the Library Fund

Jungle Sport: for January 2017

- Entrance fee for adults of 5\$ each
- Will use the funds raised to have a second parents night or as funds for the library.

It was moved by Allison Saunders, seconded by Sazini Nzula and unanimously resolved that the above events be approved.

- e. Commissioner - Wayne Clifford
 - a. Report has been circulated (see below p. 5 - 6)
 - b. Who will be policing this – who can call out ethics infractions / concerns?
 - i. Parents Committees also want to look at the revision of Ethics - should happen within the school year
- f. Parent Committee Rep - Allison Saunders
 - a. Report has been circulated (see below p.7 - 8)
 - b. Update the names from Regional Parents Rep to Parent Committee Rep
 - c. Fusion Portal sent out to parents in Clearpoint – looks great!
 - d. Parent Website is Up:
 - i. <http://parents.lbpsb.qc.ca/>
 - ii. Link to go on Clearpoint Website

7. Business Arising

- a. N/A

8. New Business

- a. School Budget
- b. Daycare Budget

It was moved by Miranda Tubbeh and seconded by Diana Grenier and unanimously resolved that these two budgets presented be approved.

c. Field Trips

Date	Activity	Grade	Cost	Comments
Jan 26	Basketball Jamboree	Grade 5	15\$	- McGill - Cost pays for the bus - McGill Year 1 organizes the event - 8:10am – 2:20pm

It was moved by Diana Grenier, seconded by Tassie Fayon and unanimously resolved that this Field Trip be approved.

9. Next Meeting –
 - a. February 8th – 6:30 in the Library
10. Adjournment –
 - a. The meeting was adjourned at 7:45 p.m.

Principal's Report December 2016

Respectfully submitted by Rachel Wilson



- Initial proposal by Library design committee has been shared with the Project Manager.
 - Huge thank you to Marie-Flore and Marcia.
- Amazing lice checkers! Thank you to Linda and Helene!
- December 5th, the entire Regional staff attended a PD with Dr. Michael Ungar on creating Resilience. Incredible! There was a parent session offered in the evening at JRHS.
- December 7th – Math Olympics took place at Lakeside. We earned two ribbons in 2 events – a 4th and a 2nd. Thank you to Mrs. Heckler for the training and to the teachers who came out to support the great work of the students!
- Holiday Concert on Dec. 8th was great! Thank you for all of the food donations! We are preparing a few baskets!
- Peace Pal training with Dynamix culminated a few weeks ago. We will be meeting in January to kick off their roles and schedules.
- PYP Summit took place on Dec. 13th. We have 14 to 15 guest presenters with David Meloche opening the Summit with a keynote. 2- 45 minute sessions are planned.
- Rent a Grad took place this Wednesday (today), students were super-excited!
- Dec. 16th – Principals for a day:
 - Annora (K), Kayla (2), Daphne (3) and Courtney (6) will be joining me on Friday as Principals for a day.
 - We will be meeting to go out on a business lunch after we do what we have to do at school.
 - We have a meeting with DG, Michael Chechile at 1:30
- Tolerance Assembly will take place on December 20th.
- Final Day Dismissal information went out today. Dismissal is at 11:25, buses leave at 11:35. Daycare closes at 4 p.m. promptly.
- Dec. 22 – Mr. Chechile visits Clearpoint from 10:20-1:20

Commissioner's Report - December 2016

Respectfully submitted by Wayne Clifford (Commissioner – Ward 12)



The Quebec government formally adopted **Bill 105** amending the Education Act on Nov. 17th. Focused primarily on the governance of school boards, it should have a minimal effect on the day-to-day operations of our schools and centres. In January, Bill 105 will extend the vote at Council of Commissioners meetings to our four parent commissioners, a long overdue development given their substantial contribution to all aspects of work carried out at Council. In-school administrators (principals and centre directors) will receive formal standing in the process of determining the allocation of certain board resources.

Council of Commissioners Meeting November 28th

The meeting was opened with Council warmly welcoming the two new parent commissioners Angela Berryman and Jason Doan as well the returning parent commissioners, Frank Clarke and Sharad Bhargava; their two-year mandates began with them officially being sworn-in through taking the oath of office.

Following the Director General's opening remarks, LBPSB Chair Suanne Stein Day read a statement confirming that, as reported in the media, she was the Commissioner who had been cited for certain breaches of ethics by the LBPSB Ethics Commissioner. Ms. Stein Day indicated that she was not perfect and had made some mistakes but stated she felt her actions had always been in the best interests of the board. She explained that the breaches of ethics identified by the Ethics Commissioner were not criminal or immoral in any way but related to how she saw her role and how she interacted with members of the administrative team. Ms. Stein Day went on to say "I am certainly willing to improve relations with our administration and learn from any mistakes I have made. In fact, it was pointed out that things had already improved greatly once the investigations had started and this improvement had been maintained...if I've offended (the administrative team) in any way, then I have and do again sincerely apologize to them without qualification".

On behalf of the Council of Commissioners, Vice-Chair Noel Burke read a statement to the Lester B. Pearson School Board Community (Appendix I to this report) on this issue focusing on the road ahead concentrating "our attention on the principle mission of this Council: providing support to the best quality education for our students".

Other News from the November 28th Meeting of the Council of Commissioners

Approval was given by Council for Administration to begin the process to transfer ownership of the Marcus Tabachnick International Language Centre in Dorval and the former Thorndale School in Pierrefonds to the Commission scolaire Marguerite-Bourgeoys by July 1st, 2017. The transfer was made contingent upon a formal commitment from the Ministère de l'Éducation et de l'Enseignement Supérieur (MEES) to add to the LBPSB capital grants budget an amount representing 30% of the municipal evaluations of the two buildings. According to Assistant DG Carol Heffernan, this should amount to approximately \$2,700,000 in extra capital funding available to be reinvested in upgrading LBPSB schools and centres.

Long-Term Planning Committee:

Council formally approved the creation of a Long-Term Planning Committee to track demographic changes within the LBPSB community and provide advice on an ongoing basis in order to ensure that pupil places are appropriately distributed in response to student enrolment projections. Basically, this committee will be very useful in preparing for any future Major School Change processes as well as reacting to specific changes in local attendance patterns.

Amendments to the Policy on Safe and Caring Schools and the Emergency Preparedness Policy: Further to an incident last school year at an elementary school involving a parent and a teacher, these policies were tweaked to include provisions taking into account such (extremely rare) encounters.

SNAC Representatives on Governing Boards: It was reported that 11 schools have reserved a specific parent post on their Governing Boards for a SNAC representative this year compared to 7 last year.

Entrance Exams for Enriched Programs: The Program and Services Committee reported that boardwide on Oct. 29th, 934 students wrote the entrance exams, down from last year's number of 1058. The reason for the decrease is most probably due to smaller cohorts at the grade 6 level.

The next regular meeting of the Council of Commissioners is scheduled for Monday, December 19th at 7:30 pm

Appendix I:

Council of Commissioners' Statement to the Lester B. Pearson School Board Community

We, the Council of Commissioners, are unanimous in accepting the report of the Commissioner of Ethics, as well as the acknowledgements of the Chair. We take the issue of ethical standards very seriously and assure you that we continue to act responsibly and effectively in insuring the highest standards for our members.

We are also unanimous in our support of the Chair, the need to move forward together as a team, and the concentration of our attention on the principle mission of this Council: providing support to the best quality education for our students.

Following the analysis of the Commissioner of Ethics Report in August, we have undertaken a series of measures to insure that these breaches of ethics will not be repeated; and have initiated a significant revision of our policy: 'Code of Ethics and Professional Conduct Applicable to the Council of Commissioners' in response to issues raised in the report regarding this policy.

In order to carry out these measures and comply with our legal obligation to maintain the confidentiality of the report; we were prevented from conducting these meetings in public. Once the revised policy has been drafted, it will be presented at future meetings of Council for public deliberation and decision.

We sincerely regret any distractions that have arisen from these circumstances – distractions from the unquestionable quality of educational services that our administrators, teachers, professionals, and support staff continue to provide to our community. We remain united as dedicated advocates of our collective goals; and continue to strive for excellence in our manner of doing so, in our oversight of the Board's work, and the proper ethical conduct of every employee of the Lester B. Pearson School Board and every member of your Council of Commissioners.

We thank you for your support and ongoing trust and are committed to strengthening our excellent relationship, both within the school board and with the wider community.

We now wish to concentrate our attention on our principle mission of providing support to the best quality education for our students. As a result, we consider this matter resolved and closed.

The Council of Commissioners of the Lester B. Pearson School Board Dorval, November 28th, 2016

Appendix II:

International Department Irregularities

On November 30th, the LBPSB issued the following press release: "During the past year the Lester B. Pearson School Board has been aware of irregularities within their International Vocational Programs Department and conducted an internal investigation.

These concerns and irregularities were reported to the Ministry of Education and to UPAC. The board took the necessary steps to rectify said irregularities and ensure measures were in place so that they do not occur again. Included in those measures were the severing of employment ties and restructuring of the International Vocational Programs Department. The LBPSB welcomes the opportunity to fully cooperate with the appointed

auditor and UPAC, through full disclosure, and appreciates the assistance provided by the Ministry of Education to bring closure to this dossier and move forward. Due to the ongoing investigation there will be no further comments at this time.”

LBPSB Parents’ Committee Report - December 2016

Respectfully submitted by Allison Saunders (clearpoint_pr@lbpearson.ca)



Lester B Pearson School Board Parent Committee Meeting Summary

LBPSB Parents Committee
December 1st, 2016 7:00 p.m., Boardroom
1925 Brookdale Ave, Dorval

PC PARENT REPRESENTATIVE - MEETING SUMMARY REPORT

ATTENDEES: 32 of 48 member schools were represented, a Commissioner, members of the public, administration, and the media (See detailed [Attendance record](#)).

UPDATES:

- **Website:** parents.lbpsb.qc.ca has launched but is still being developed for mobile.
- **History Curriculum:** [Letter of support to EPCA](#) was penned and passed
- **Calendars:** Committee and Subcommittee calendars have been decided and will be maintained on the PC website, Basecamp, and the LBPSB website
- **PC Internal Rules:** Updated and passed (see them [here](#))
- **Ad Hoc Subcommittees:** Subcommittees focusing on Committee priorities finalized and Chairs/ members decided and dates of first meetings discussed
- **Expense Guidelines:** Maximum \$10 per hour up to 4 hours for babysitting /meeting on the honour system (not claiming as an expense babysitting you would not normally pay for e.g. family members); taxis/ Uber used to attend PC meetings (committee and subcommittees) are acceptable expenses; GB-related expenses to be assumed and determined by the GB from their budgets.

KEY TOPICS:

- **Invitations:** Formal invitations made to administration and Council members.
- **History Curriculum Presentation:** Given by Tom Rhymes [Director of Educational Services]; major shift in 2016 from chronological/thematic to chronological/chronological with thematic interwoven in both sec. III and sec. IV curricula ; overall very positive response from pilot project teachers but students were not surveyed

Lester B Pearson School Board Parent Committee Meeting Summary

▪ **Ethics:** Steve Balleine [Assistant Director General - Administration] spoke on the ethics inquiry and the UPAC investigation into our [LBPSB] international program (mistakes were made and we are happy to work with the auditor assigned in order to move on to dispense the dark cloud, UPAC was contacted by the Board); Frank Clarke [Parent Commissioner] spoke on behalf of the Commissioners, saying they were limited in what they could share by the confidentiality agreements Commissioners were required to sign, and also that the ethics policy was meant to be rehabilitative on the first offense, not punitive (there will be further sanctions if the behavior continues); Nan Beaton offered that the Council members have consequently decided to review and revise the ethics policy; parents offered various views (let’s move on and focus on what is within our purview, Ms. Stein Day needs to resign or be removed) but the prevailing opinion was that we need to move on; a draft letter to Council was discussed, revised, and passed (copy attached).

REPORTS:

- Elementary West Subcommittee Report: N/A

- [Elementary East Subcommittee Report](#)
- [High School Subcommittee Report](#)
- [SNAC Report](#)

DATE OF NEXT MEETING: February 2nd, 2017

Please note this document contains live hyperlinks. To access to electronic version, please visit: parents.lbpsb.qc.ca/archives

Home & School Winter 2017 Proposal

The Clearpoint Home and School would like to run a 6 week winter session of lunch activities. We would also like to run the Red Cross Babysitting Course as an after-school opportunity for the Grade 6 students.

After School

The Red Cross Babysitting Course will be run by Liz Tetreault, a nurse who has run the course for us for several years. She is highly qualified. We are offering Liz 65.00/hour plus the cost of the Manual which is provided to each student. I am awaiting her response to the change in procedure for payment of the course. (previously Liz had charged 50.00 per student and had donated 5.00 per student back to the H&S)

The course will run Mondays and Wednesdays for 5 sessions. Start **January 23 to finish February 6th**. Liz is flexible with a day or two if there is a conflict due to winter carnival activities or a special grade 6 activity.

The class would be from 2:30 – 4:30 held in a classroom (TBD). The class maximum is 25. We will keep the fee at 50.00 for this course.

Lunch Activities

Chess

Chess would run on Tuesdays and Fridays in the library. One class for grades 1-2 and one for 3-4. The instructor is paid 60.00/hr and we have a class maximum of 16 students. Minimum of 10 students. Participants are charged 45.00 for this class. Our Instructor is Alex Levkovsky, Chess Mater.

Dance Blast

Dance will run Mondays for Kindergarten, Wednesdays for grades 1-2 and Fridays for grades 3-4. The instructor is paid 65.00/hour and we have a class maximum of 15 for the K class and 20 for the other classes. The class minimum for dance classes is 10. Participants are charged 45.00 for this class. The Dance instructor is with Junior Jams Montreal.

Painting

This class will be held on Tuesdays in the downstairs daycare room on the right, for grades 2-4. The instructor is paid 55.00/hour plus 24.00 per student for supplies. (the supply fee went up slightly from last session but should now be stable). The class maximum is 15, the minimum is 10. Participants are charged 70.00 for this class. The instructor is Ximena Fuenzalida. Membre du directoire Educarte Chile. -Professeure d'Arts Plastiques pendant 30 ans aux écoles primaires et secondaires du Chili et du Canada. -Consultante en Éducation pour le Ministère d'éducation du Chili. -

Expositions au Canada: a. 2005, Salle Pauline Julien, Cégep Gérald Godin, Montreal. b. Presence du Chili au Québec, Galerie Mile-End, Montreal. c. Juin 2012: Exposition individuelle ("Moi et les Anges"), Salle Hélène-Rouette, l'Île-Bizard

***Mosaic**

This class will be offered on Fridays in the downstairs daycare room on the right for grades 2-4. This class will by exception run for only 5 weeks as the instructor is only available for 5 sessions. The instructor will be paid 55.00/hour plus 24.00 per student for supplies. (the supply fee went up slightly from last session but should now be stable). The class maximum is 15, the minimum is 10. Participants will be charged 65.00 for this class (due to 5 weeks in place of 6)
The instructor is Ximena Fuenzalida

Cartooning *NEW*

This class will be offered on Wednesdays in the downstairs daycare room on the right to grades 2-5. The instructor will be paid 55.00/hour plus 24.00 per student for supplies. The class maximum is 15 the minimum is 10. Participants will be charged 70.00 for this class.
A brief description:
"We will draw your favorite characters like Japanese cartoons and all your heroes!
You will have a notebook with all your drawings, to make a comic strip."

Yoga

Yoga will be offered to grades 1-2 on Mondays and to grades 3-5 on Wednesdays in the library. The instructor is paid 65.00/hour. The class maximum is 15 and the minimum is 10. The instructor is Kasia Malek, certified yoga instructor.
Participants will be charged 45.00 for this class.

Paper Crafting

This class will be offered on Tuesdays in the downstairs daycare room on the left for grades 1-3. The instructor is paid 55.00/hour. The class maximum is 10 the minimum is 8. The instructor is Claudine Dionne, Independent Demonstrator with Stampin' Up! for 5 years. Participants are charged 45.00 for this class.

Drama

This class will be offered on Thursdays to grades 5-6, in the downstairs daycare room on the right. The instructor is volunteer and refuses payment.
The instructor is Linda Harbert
Participants are charged 45.00 for this class.