



2017



2018



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Dov Bensimon

Location: Clearpoint Elementary School		Date: October 11, 2017	Time: 6:30 – 8:30pm
Attendees GB Member:	Attendees GB Substitutes:	Attendees Parents:	Absent:
<ul style="list-style-type: none"> • Allison Saunders • Audrey Lambert • Bill Mang • Carol Rabbat • Dov Bensimon • Janine Von Bauer • Katherine Wiebe • Marie-Flore Gignac 	<ul style="list-style-type: none"> • Miranda Tubbeh • Rachel Wilson • Sandra Fisher • Susan Lariviere • Suzanne Larkin • Tassie Fyon • Wayne Clifford 	<ul style="list-style-type: none"> • Helene Mactaggart 	<ul style="list-style-type: none"> • Kimberly Kieran • Linda Harbert
<ul style="list-style-type: none"> • Garry Saunders • Joseph Mantagaris • Karina Lavallee • Liz Lopez • Marc Lucke • Mark Christiano • Paul Stejskal • Tayba Huot 			

Agenda		
1. Welcome	6. Appointment of Secretary	11. Business Arising
2. Introduction of Members	7. Appointment of Community Rep	a. Food and Nutrition Policy
3. Approval of the Agenda	8. Public Question Period	12. New Business
4. Approval of the Last Minutes	9. Correspondence	a. Internal Rules of Mgmt
5. Election of GB Chair	10. Reports / IB Update	13. Date of next Meeting
		14. Adjourn

1. Welcome
2. Introduction of Governing Board Members
3. Approval of Agenda

It was moved by Helene MacTaggart, seconded by Allison Saunders and unanimously resolved that the agenda be adopted.

4. Approval of the Minutes

It was moved by Suzanne Larkin, seconded by Audrey Lambert and unanimously resolved that the minutes of the meeting held on September 13, 2017 be adopted.

5. Election of Governing Board Chair –
Katherine Wiebe was acclaimed as Governing Board Chair
6. Appointment of Secretary –
Dov Bensimon appreciatively accepted the role of Governing Board Secretary
7. Appointment of Community Rep –
Garry Saunders will continue in this capacity as Community Rep

8. Public Question Period

- a. None.

9. Correspondence

- a. Albi will send the email address to Katherine for the chair.

10. Reports

a. Principal – Rachel Wilson

- i. School photos October 13.
- ii. Staff retreat – presentation by Lucas Lazy Legs. Will present to the kids on October 25.
- iii. BHS concert last week. Very well received.
- iv. First assembly – grade 2s held the assembly. Celebrating what they learned in class. Presented tolerance.
- v. The gym is completed with sound panels.
- vi. Library will be presented November 1st. Waiting for some chairs to come in.
- vii. Tables came in and murals are done.
- viii. Reading week is Nov. 7-11. Invitations sent out to community.
- ix. Dressup on October 31. No masks and no weapons. No valuables.
- x. 10 staff members will be going to conference on IB in LA next week.

b. IB coordinator Sue Lariviere

- i. First units are wrapping up.
- ii. Grade 1 community ties
- iii. Grade 5 natural disasters
- iv. Evaluation year so working hard to beautifying the school. The path will have silhouettes added to it.
- v. Flags of the world – each classroom is discussing flags of origins of parents.
- vi. Grade 5 Skyping with school in Tampa that was visited last year. Preparing for hurricane and living through it, clean up. School was closed for 11 days.

c. Bill Mang

- i. Football season ended in overtime. Kids played better. Good sportsmanship.
- ii. Cross Country Run at Morgan Arboretum. The event was slow getting organized trying to find a date. The kids have been training. M. Dufresne and Mrs. Yates.
- iii. Terry Fox tally close to \$6000.

d. Approvals

- i. X-country Oct. 17. 5\$ student. Admission costs for extra passes \$1.50 per adult.
- ii. Nov 3 – grade 6 to Holocaust Museum. Livre La valise de Hannah. Kids will be bussed. 1/15 ratio on the bus. \$15 student.
- iii. Grade 3 – rocks and minerals. 4\$ student for in-school workshop. Nov 7. 8-10
- iv. Grade 6 trip to Ottawa. 7h15-18h00 next day. May 16-17. Sleep over. Same activities as last year. Trip to Upper Canada Village too. Museum National History. Parliament. Kids bring lunch. Dinner and following lunch paid for. Two quotes for hotels are being looked at. \$250 per child, but with fundraising should be \$200.
- v. New consultant in phys. Ed. Department. Jan 29 Feb 6, 21 Mar 1 Junior ski club. Cost \$190-220 per student. Ratio of 1 to 5.
- vi. February 26 CEPSUM only grade 4, 5 and 6. Carnaval week. Earlier to not conflict with exams at the end of the year. Bus. \$25 per student.

- vii. Senior ski day – March 14. 8h10-15h30. \$50-70\$.
- viii. April 11 rugby jamboree. Grade 5 or 6. \$18 per student. Go to Concordia. Bus.
- ix. Jan 25 – basketball jamboree at McGill. Kids in different groups to learn different skills. Grade 5. \$18.
 - x. Halo run grade 3 to 6. May 17, 2018. 8h10-14h20. Bus. Rain or shine. \$18.
 - xi. Track and field is May 29, rain date May 30 and June 1st. Grade 4, 5 and 6. \$15 student for bus and registration.
 - xii. March 21 9h00-11h30 substance abuse prevention. Police station 5. Get kids aware of the topic.
 - xiii. Field trip to Ecomuseum \$11 for one bus and rest car pool. Instead of \$16.
- e. Entrance exams for enriched programs for Lester B Pearson. Want to make it easier for kids and have exam in school so more familiar surrounding. Want to do it at the end of grade 5. Try and give edge to kids for early acceptance. Additional cost for kids to do this. Pick which schools want to write for.
- f. Motion approved by Allison and seconded by Carol for fields trips. Approved.
- g. Suzanne Larkin reported gingerbread man hunt. Made gingerbread men. The man was gone. Police was in the building and filed a missing persons report.
- h. Jeannine – community ties unit completed. Kids created their own communities. Helpers in communities. RCMP officer will come to talk to the kids.
- i. Miranda – unit on leaders being completed. Distinction between leaders and bosses.
- j. Sandra – guest speaker on Friday on youth upliftment. Student teacher made a plane. Simulated flight to the Dominican Republic. Hoping for the kids to take action. Kate Bateman. Fundraiser helped school in DR. Sent supplies.
- k. Daycare – 3 ped days already. 10 ped days to approve. 101 student for Sep 22 ped day. October 5, 114 present. 6 October 71 kids. Sports day with good weather and arts and crafts.
 - i. Oct 30 – Halloween adventures. Creations for Halloween. \$15
 - ii. Nov 17 – Cineplex Kirkalnd. The Star. \$27.
 - iii. Feb. 9 – winter wonderland activities. \$10
 - iv. April 20 – Dynamix. \$22
 - v. May 11 – sport life. \$16. Could go up to \$19 based on how many hours it lasts.
 - vi. May 18 – Stewart Hall. Max of \$5 for visit.
 - vii. June 1st – Dynamix. \$22.
 - viii. Fees may go up to \$8,20 per day, but not yet confirmed.
 - ix. Septemeber 30, 197 registered as regular students. Some kids missed those dates, so Tassie has to ensure that they attend other weeks. With sporadic kids, over 200.
 - x. Motion Suzanne seconded by Audrey. All approved.
- l. Home and School
 - i. Fundraising for Halloween dance. Friday oOctober 27. Want to split into junior dance k-2 18h30-19h45. Senior dance after that from 20h00-21h30. DJ will be back. Tickets will be \$3. Coffee table with cookies. Grade 6 grad committee will handle refreshments. Proceeds to H&S.
 - ii. Lunch activities:
 - 1. Fall schedule finalised. Will be held in the school. Will work with administration and staff to ensure no conflict. Activities such Yoga, singing, dance, art, circus skills, design, chess, paper crafting, drama. Some of the instructors have to have been vetted by the board. Classes would start Oct 23

- and until end of December. \$45-60 (art) for classes. H&S will make sure minimum is met. Proceeds to general fund.
2. Suzanne mentioned is that the instructors have to stay with K kids until teacher back. K never participate in the first term.
 3. Vote for dance and fall activities. Jeannine motion second Marie-Flore. All in favour, none opposed.
 4. Student teacher from McGill Mr. Matt. Martial arts self-defence courses. How to protect themselves. Gym on Friday. Gr. 5 and 6 from Oct 20 – Dec.8. No cost. He will escort them back up to class. Max of 20 kids.
 5. Pat McMullen – wants to run the book club. Max of 20. Free of charge. On Fridays. Motion Tassie and seconded Sandra. All in favour, none opposed.
- iii. Wayne Clifford
1. Congrats to new gov. board members.
 2. Ongoing absence of Susan Stein-Day. Replacement found.
 3. Nov 4, 2018, school board elections. Electoral boundaries redrawn.
 4. Funds not spent by the end of June by GB must be returned to school board.
 5. Cannabis – make sure that no sales or use of cannabis near schools.
 6. Pearson Education Foundation – fundraising activity at Alouettes game. Oct 22nd at 13h00. Molson stadium. \$16.
 7. Mon October 30, 19h30 next meeting of school board. Webcast on website.
- iv. Parent Committee Rep - Allison Saunders
1. First half of AGM on Sep. 28th. Award to parent for good work in school community. Second half will be next Monday. Voting of new chair, vice-chair, etc.

11. Business Arising

- a. Food and nutrition policy. Need to send response by Nov. 24. Proposal to defer to next meeting. All to come prepared to discuss next meeting. Second week in November.
- b. Carol asked about approval to continue Fundscrip initiative. Way of raising money for school (add explanation). Gift cards are now reloadable. Good initiative as Christmas gifts too. Since it is considered fundraising. Motion Audrey seconded Susan. All approved, none opposed. For reloadable cards, money put on is on within 4 hours.

12. New business:

- a. Internal rules of management. Substitutes are new. Are welcome at each meeting, no voting privileges. Can go down list of parent representatives and offer in alphabetical order. If can't make it, ask first person. Then go down the list for future meetings. Suggestion to communicate minutes of meeting to alternates too. Suggestion was made that alternate must have been at previous meeting to be able to comment on previous meetings. No internal rules document currently exists – suggestion to make it public and put in writing. Not done in the past since no need, but a one-pager might be a good idea now. Katherine volunteers to draft something that can be discussed at the next meeting.
- b. Grad fundraising activities
 - i. TCBY, photos for yearbook
 - ii. October 20 loaf sale
 - iii. Halloween activity concession
 - iv. November Zumba night
 - v. December

- vi. April portfolio
- vii. Mother’s Day
- viii. Spaghetti dinner
- ix. (Rachel will send complete list to Dov)
- x. Talk about rent-a-grad – have it earlier in the year? The grade 6 are more outgoing. Want to avoid winter since not successful.
- xi. Motion Bill second Sue. Approved none opposed.
- c. Bios for governing board on website. In the next two weeks so have time to put it on the website. By October 28th. Will be accompanied by group photo. Photo will be taken at the next meeting.

13. Next Meeting –

- a. November 15th, 18h30 in the library. Group photo in the new library. December 13th, January 10, Feb. 7th, March 14th, April 11, May 9th, June 13th. Always in library at 18h30.

14. Adjournment –

- a. The meeting was adjourned at 20h10.

It was moved by Suzanne, seconded by Carol and unanimously resolved that the meeting be adjourned.

Template for Field Trips

i. Field Trips

Date	Activity	Grade	Cost	Comments
Tuesday September 12 th	Toonie Tuesday	ALL	2\$	<ul style="list-style-type: none"> • Jersey Day for the School • Money raised for hurricane relief
Friday September 15 th	Freezie Sale	ALL	1\$	<ul style="list-style-type: none"> • Freezie Sale (1\$ each) • Money raised for hurricane relief
Monday September 18 th	Ultimate Frisbee	Grade 6		<ul style="list-style-type: none"> •

It was moved by Sazini Nzula, seconded by Miranda Tubbeh and unanimously resolved that the above field trips, activities and calendar change be ratified.