



2017



2018



# Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Sue Bell

Location: Clearpoint Elementary School Library		Date: Wednesday, December 13, 2017	Time: 6:00 – 7:35 p.m.
Attendees Governing Board (GB) Members:	Attendees GB Substitutes:	Attendees Parents:	Absent:
<ul style="list-style-type: none"> <li>• Allison Saunders</li> <li>• Audrey Lambert</li> <li>• Bill Mang</li> <li>• Carol Rabbat</li> <li>• Garry Saunders</li> <li>• Janine Von Bauer</li> <li>• Katherine Wiebe</li> <li>• Suzanne Larkin</li> </ul>	<ul style="list-style-type: none"> <li>• Miranda Tubbeh</li> <li>• Rachel Wilson</li> <li>• Sandra Fisher</li> <li>• Susan Lariviere</li> <li>• Tassie Fyon</li> <li>• Tayba Huot</li> <li>• Wayne Clifford</li> </ul>	<ul style="list-style-type: none"> <li>• Helene MacTaggart</li> <li>• Liz Lopez</li> </ul>	<ul style="list-style-type: none"> <li>• Sue Bell</li> </ul>
<ul style="list-style-type: none"> <li>• Joseph Mantagaris</li> <li>• Karina Lavallee</li> <li>• Marc Lucke</li> <li>• Mark Christiano</li> <li>• Marie-Flore Gignac</li> <li>• Dov Bensimon</li> </ul>			

Agenda		
1. Approval of the Agenda	5. New Business	8. Correspondence
2. Approval of the Last Minutes	a. Substitute Resignation	9. Date of next meeting
3. Public & Member Q&A	b. Budget Review	10. Adjournment
4. Business Arising	c. Ingredients	
a. Ratification of votes	d. Hygiene & Gym Class	
b. GB Essential Agreement	6. Field Trips, Fundraisers & Activities	
c. Back Yard	7. Varia	

## 1. Approval of the Agenda

It was moved by Suzanne Larkin, seconded by Sue Lariviere and unanimously resolved that the Agenda for December 13<sup>th</sup> 2017 be approved.

## 2. Approval of the Minutes from Wednesday, October 11, 2017

It was moved by Audrey Lambert, seconded by Janine Von Bauer and unanimously resolved that the minutes from the October 11, 2017 meeting be approved.

It was agreed that the meeting scheduled for May 2018 be moved from May 9<sup>th</sup> to **May 16<sup>th</sup>** due to conflicts with the Grade 6 Trip.

## 3. Public and Member Q &A

N/A

## 4. Business Arising

- a. Ratification of Email Votes

Date	Activity	Grade	Cost	Comments
December 14 <sup>th</sup>	Montreal Canadians Hockey Ticket Raffle	All	\$ 5 per Ticket	<ul style="list-style-type: none"> <li>Hockey Tickets donated</li> <li>Will be raffled off to raise money for Home and School</li> </ul>
Friday December 15 <sup>th</sup>	K Bake Sale	All		<ul style="list-style-type: none"> <li>To raise funds for Youth Upliftment International</li> </ul>

It was moved by Carol Rabbat, seconded by Tayba Huot and unanimously resolved that the above activities be ratified.

b. Review of GB Essential Agreement:

- Sandra Fisher provided an updated version of the Agreement that is more IB-centric
- Carol Rabbat provided a new section on the GB to follow the IB attitudes
  - This will be sent out to the GB to review - **Katherine**
  - No discussion was had tonight as everyone should have the opportunity to review the new updates to provide comments.

c. Back Yard Update

- Due to snow this is no longer an issue
- No further incidents were reported
- Rachel did have one of the beams removed prior to the snow fall and a landscaper reviewed the area and gave some advice on how it could be fixed – this will have to wait until the Sprint 2018.

5. New Business

a. Substitute Resignation: Paul Stejskal

- Thank you to Paul for his time spent with the GB
- GB will not be replacing his position

b. Budget Review

- School Budget was approved by Suzanne Larkin and Liz Lopez
- Daycare Budget was approved by Carol Rabbat and Audrey Lambert

c. Listing Ingredients for Bake Sales

- It was mentioned during the vote for the K Bake Sale that since all ingredients would be listed on baked goods when we have bake sales, we could mention that it is to help identify potential allergens so as to sensitize parents that some students have allergies other than peanuts/tree nuts.
  - It was noted that even if ingredients are listed, this does not stop the fact that there might be contamination when baking in the home – there is still a risk even if it doesn't contain a specific ingredient.
- **Decision** was made that we should delegate a parent who will bring something store bought in a package that can be sold at the daycare so students know it is safe.
  - Tayba has volunteered to do so for the K Bake Sale on December 15<sup>th</sup>
- Also, a reminder could be sent to parents that there is a bake sale and should their child feel left out to pack a special snack with the student.

d. Hygiene and Gym Class

- It was mentioned to Carol by some concerned parents that children do not have the opportunity to change before/after gym class.
- Rachel has said that as of January 2018 Grades 3 to 6 will be provided time to change their shirts (2 minutes before and after specialty classes – Dance / Gym)
- Wearing Clearpoint Shirts were recommended
- Teachers and Parents will encourage students to change

6. Field trips and fundraisers

Date	Activity	Grade	Cost	Comments
Friday February 9 <sup>th</sup>	Junior Leadership	5 & 6	\$ 20	<ul style="list-style-type: none"> <li>● On a PED Day</li> <li>● ERC to accompany 8 students</li> <li>● Going to St. Pats</li> <li>● Being bused from the school</li> </ul>
Monday January 8 <sup>th</sup>	Ecomuseum	3	\$10	<ul style="list-style-type: none"> <li>● Rep from the Ecomuseum will be visiting the school</li> </ul>
	Exhibition Activities	6	N/A	<ul style="list-style-type: none"> <li>● Every group will need to choose an action that they will do as part of their Exhibition.</li> <li>● This is a blanket approval for all the various activities:                             <ul style="list-style-type: none"> <li>○ These activities are pre-approved by their mentors, teachers and Ms. Wilson</li> </ul> </li> </ul>
April 2018	Math Club	4, 5 & 6	10\$	<ul style="list-style-type: none"> <li>● Written Math Contest</li> <li>● Kids invited to join and study</li> <li>● Will write the exam together in April and be rated nationally</li> </ul>
	Mandarin & Spanish Club			<ul style="list-style-type: none"> <li>● There is interest in the language courses to be offered in January 2018</li> <li>● Have a K / 1 Spanish Class</li> <li>● May need to increase the cost if we do not have the exact amount of students needed for other grades</li> <li>● Can we look into the PELO Grant (heritage language grant)</li> </ul>

It was moved by Tayba Huot, seconded by Helen MacTaggart and unanimously resolved that the above field trips and activities and events be approved.

7. Reports

a. Commission Report (Wayne Clifford)

- See Pages 6 & 7

b. Principal (Rachel Wilson)

- See Page 8

c. PYP Update (Sue Lariviere)

- See Page 9

d. Teachers:

- Ks –
  - Two Ks stood up and presenting the bake sale fundraiser
  - Ending the Third Unit
- Grade 1 –
  - Waterworks unit
  - Will be presenting the next Assembly
- Phys Ed –
  - Jr Ski Club filled up quickly (58 students)
  - Jungle Sport week of January 15 – 19<sup>th</sup>
    - Finalizing the schedule now
    - Waiver/permission slips to go out on Friday
    - Parent Night will be 5\$ and will raise money for new equipment for the gym (Ninja Course)

It was moved by Suzanne Larkin, seconded by Sandra Fisher and unanimously resolved that the 5\$ fee for parents to visit Jungle Sport be approved.

- Lunch Time Handball
    - Grade 4 Finals next week
    - Grade 5 / 6 Finals next week – teachers to play the winners
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  - Grade 3 –
    - Rocks and Minerals Ended
    - Ecomuseum visit in January 2018
  - Grade 4 –
    - Waste Management
    - City of Pointe Clare visited
  - Grade 5 –
    - Knitting Projects will be donated to Dans la Rue
- e. Daycare (Tassie Fyon)
- Saw the movie “The Star”
  - Homework schedule has been posted
  - Working on Arts and Crafts for the holidays
- f. Home & School (Sue Bell)
- Next Home and School Meeting is on December 19<sup>th</sup>
  - Lunch Time Activities
    - Does have some activities for the Ks
    - Courses Schedule (Jan. 22nd to March 16th)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
YOGA Daycare Left	CIRCUS Dance Studio	ART & CRAFT Daycare Left	ART 1- 3 Daycare Left	SING 0-3 Dance Studio
CIRCUS Dance Studio	CHESS BEGINNERS Daycare Right	DANCE 0-3 Dance Studio	CHESS INTERMEDIATE Daycare Right	ART & CRAFT Daycare Right
	JR. DRAMA 1-3 Daycare Left		SR. DRAMA 4-6 Dance Studio	ART 4-6 Daycare Left

It was moved by Helen MacTaggart, seconded by Liz Lopez and unanimously resolved that the lunch time activities be approved.

- g. Region Parent Representative (Allison Saunders)
    - o There is a class action lawsuit (English and French School Boards) regarding school fees
      - Can find more information here <http://www.cbc.ca/news/canada/montreal/quebec-school-board-fees-lawsuit-1.3886869>
    - o EPCA survey online to demystify and clarify the issue
8. Varia
- Field Trip for the Ks
  - March 20<sup>th</sup> / 23<sup>rd</sup> (two classes in two groups going)
  - Grant for Culture in Schools is being used in order to pay for 75% of the bussing
  - 14\$ per student
  - Tour of the Museum of Fine Arts for the unit on Seasons

It was moved by Audrey Lambert, seconded by Tayba Huot and unanimously resolved that the field trip be approved.

9. Correspondence
- Some feedback from Basecamp regarding the Lice Crew, though nothing we did not already speak about during GB
  - It was asked to have the documentation from the Lice Crew to provide in the new year
10. Next meeting:
- The next meeting was originally scheduled for January 10 – **has been cancelled**
  - Next meeting will be **Wednesday February 7<sup>th</sup>, 2018** – 6:30pm in the library
11. Adjournment
- It was moved by Carol Rabbat, seconded by Tayba Huot and unanimously resolved that the meeting be adjourned at 7:35pm.



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*Happy Holidays to all!*

## **Commissioner's Report – December 2017**

*Respectfully submitted by Wayne Clifford (Commissioner – Ward 12)*



As has been widely reported in the media, the chair of the Council of Commissioners of the LBPSB, **Suanne Stein Day**, resigned from her post effective Nov. 6, 2017 as she did not feel her personal circumstances had improved enough to permit a return. As a result, a Special Meeting of the Council was called for Nov. 14<sup>th</sup> and, following consultation with the Parents' Committee as mandated by the School Elections Act, Council selected **Noel Burke**, the acting chair during the absence of Suanne, as its new chair. We have great confidence that Noel will demonstrate strong and effective leadership and promote stability throughout the LBPSB community during the remainder of our term of office.

Procedures have also been defined conforming with the same Act to select a new commissioner to complete Noel's mandate as well as to have Council elect its new vice-chair. These matters are to be decided on at another Special Meeting of Council on December 11<sup>th</sup>.

### **News from the November Council of Commissioners Meeting**

The Council of Commissioners issued a statement (see addendum attached to this report) on the controversial **Bill 62** reaffirming our commitment to "the principles of religious neutrality and accommodation for religious differences". In a concerted effort with school boards across the island and the province, Council adopted a resolution asking the Minister of Education, Recreation and Sports to participate, with school boards, in a substantive debate on the **scope of free education** in the Quebec society of today. This public debate should focus on what students need to facilitate their success in a vibrant, stimulating and welcoming school environment.

**HR Decisions:** Council approved a revised **organigram** (to be posted under the SERVICES tab on the LBPSB homepage) for the board's administrative team including the creation of a new coordinator's position in the Legal and Corporate Services Department. In addition, Marie-Chantale Latreille was appointed to fill the vacant position of **Assistant Director of Finance**, effective January 8th, 2018; since 2010, she has been a Senior Management Accountant with FPI Innovations. Also, Matthew Boros was promoted to the position of **Coordinator of Material Resources** and Diane Pellerin to the position of **Coordinator of School Transportation Services**.

As an anti-bullying measure, Council adopted a resolution of support for the **LGBTQ Rainbow Umbrella** organization, a non-profit organization with the mandate to create safer inclusive spaces, promoting awareness, respect, and equality for the LGBTQ Youth of Verdun.

The Annual Report of the board's **Student Ombudsman** was received and will be included in the 2016-2017 LBPSB Annual Report.

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The Special Needs Advisory Committee (**SNAC**) reported it was initially disappointed with the cancellation of the mini-day throughout the Board and is sending a letter to inquire what will replace it.

The **Human Resources Committee** reported they anticipate a significant staff turnover in 2019 due to pension plan modifications and are actively pursuing succession planning strategies.

The next **regular** meeting of the Council of Commissioners is scheduled for Monday, Dec. 18<sup>th</sup> at 7:30 pm.

## ADDENDUM

### Statement from LBPSB Council of Commissioners - Bill 62

On October 18th, 2017, the Government of Quebec passed into law, Bill 62, An Act to foster adherence to State religious neutrality and, in particular, to provide a framework for requests for accommodations on religious grounds in certain bodies.

As a public institution in Quebec, Lester B. Pearson School Board supports the highest level of access to public education and employment at our schools, centres, and head office as inclusion is a critical value.

Lester B. Pearson School Board respects the principles of religious neutrality and accommodation for religious differences.

At this time, and based on the information we have been provided, Bill 62 will not affect our existing policies and day-to-day life. All community members, students and staff should continue in their roles and activities in the same manner as they did before the new law was passed.

Lester B. Pearson School Board is committed to promoting a climate of inclusiveness and open-mindedness that will allow all our students, staff and parents to grow in pursuit of each individual's endeavors.

### December 11<sup>th</sup> Special Meeting of Council of Commissioners

At a Special Council Meeting, December 11th, former Commissioner, Judy Kelley, was voted in as replacement Commissioner for Noel Burke in Ward 4 for the remainder of our mandate. Commissioner Laura Derry was voted by Council to become Vice-Chair of the Board, replacing Noel.





## **Principals Report – December 2017**

TTFM - Tell Them From Me survey (grades 4, 5 and 6) wrapped up and I will be sharing the results along with our annual report in the new year.

Junior Show 12:30 and 6:30 – Gerald the Giraffe can't dance K-2 only. Dress rehearsal was today.

Play at John Rennie -Grimm- grade 4 classes will be attending this Friday Dec. 15

Martine Morin our school nurse did some investigating for us based on our concerns about pneumonia. Letter attached.

Grade 5 students will be visited by JRHS Sport-Etudes VP, Mike White to discuss that option of programming for next year. (Dec. 18)

Last day of school before the holiday break is pyjama day and shortened DEC. 22<sup>nd</sup> Students will be dismissed at 11:20, buses leave at 11:35 and daycare closes at 4 pm SHARP.

Leadership team has selected a group of parents to represent the parent group to meet with PYP evaluation team.

3 new 4<sup>th</sup> year student teachers from McGill will be starting with us in February.

Purse of Hope was quite successful; we received over 50 filled purses for the Women's shelter.

Food basket donations are still being brought in as well as monetary donations. These will be divided up and given to a few of our families.

Peacepals program will begin in January teaming up 8 5th grade students with K and 1 classrooms serving mentorship every Friday lunch.

BHS Improve team will be performing for students of 3 to 6 on Dec. 22<sup>nd</sup>

## PYP Coordinator Report - December 2017

1. **Thank-you** to the parent members that filled out the questionnaire.
2. **Evaluation visit** - January 22 and 23 has been confirmed by sending us the names of our two evaluators. They will be meeting with the teachers, parents, leadership team, school board directors, Rachel and I as well as visiting the classrooms.
3. **Exhibition** - Our theme this year in How we Express Ourselves and the issues that our student have chosen to do their projects on are: music, dance, technology, social media, architecture, fashion, beauty industry, visual arts, advertising, gaming, activism and graffiti.
  - This week marks week 1 of the process. Mentors are meeting with their groups this week. They meet once a week for 8 weeks to discuss their issue. They will help guide them through the research phase, the technology component, art component and action. Our students have already developed their lines of inquiry and their key concept questions and are now working hard doing research to be able to answer their key concept questions.
  - January 12th is our Summit day where we invite guest speakers to come in and talk about the various topics.
4. **IBeautification**: continues. The silhouettes are almost finished and Grade six students are helping with the lettering of each learner Profile.
5. **Action logs**: we have received about 10 action logs from parents and their children about action that their child has taken at home. This is always exciting because the children then get a leaf that they get to place on our Action tree at the entrance to the school. We make a big deal about this and send home a picture of their child putting the leaf on the tree. These action logs are available on the school website for parents to print and fill out. I will be discussing action with each grade level in January to encourage all of them to take action at home not just at school.
6. **Assessment Policy and Language Policy** have been finalized and will be on the website by Friday. We will send a message to Katherine when it is up and ask that governing board members review it at that time.