



2017



2018



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Dov Bensimon

Location: Clearpoint Elementary School		Date: Monday, February 12, 2018	Time: 6:30 – 8:25 p.m.
Attendees Governing Board (GB) Members:	Attendees GB Substitutes:	Attendees Parents:	Absent:
<ul style="list-style-type: none"> • Allison Saunders • Audrey Lambert • Bill Mang • Carol Rabbat • Dov Bensimon • Katherine Wiebe • Marie-Flore Gignac • Miranda Tubbeh • Rachel Wilson • Sandra Fisher • Susan Lariviere • Suzanne Larkin • Tassie Fyon • Wayne Clifford 	<ul style="list-style-type: none"> • Helene Kalaganis – MacTaggart • Joseph Mantagaris 	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Garry Saunders • Janine Von Bauer • Karina Lavallee • Liz Lopez • Marc Lucke • Mark Christiano • Sue Bell • Tayba Huot

Agenda		
1. Approval of the Agenda	5. New Business	11. Correspondence
2. Approval of the Last Minutes	6. Commissioner’s Report	12. Date of next meeting
3. Public & Member Question Period	7. New Business (continued)	13. Adjournment
4. Business Arising	8. Field Trips, Fundraisers & Activities	
	9. Reports / PYP Update	
	10. Varia	

1. Approval of the Agenda

- Katherine thanked Rachel for postponing the meeting to today due to the snow that fell on February 7th, the original date of the meeting. All approved the motion to approve the agenda that was moved by Tassie and seconded by Suzanne.

2. Approval of the Minutes from Wednesday, December 13, 2017

- Carol pointed out that the description of one of her comments from the last meeting wasn’t quite accurate. She will provide alternate wording to Katherine (who typed up the minutes) in order to amend the text to accurately reflect what she said regarding identifying potential allergens so as to sensitize parents that some students have allergies other than peanuts/tree nuts.
- The minutes of the last meeting were approved by all, after a motion by Sandra which was seconded by Audrey.

3. Public questions

- There were no questions from the public.

4. Business arising

- The email votes that took place since the last meeting regarding a rental of the school for soccer, by the Resurgent Church and a change of venue for Leadership Day were ratified following a motion by Audrey and seconded by Miranda. Rachel informed the meeting that, in the end, no rental would take place for soccer. Bill reminded everyone that no future rentals are suggested for the month of January, given the amount of activities and set-up in the gym for school activities such as JungleSport.
- Governing Board Essential Agreements: the document was revised to be consistent with the principles of the International Baccalaureat (IB) program and a section was added to the previous version. It was suggested to reword one sentence in the document so as not to have to review it each year. All were in favour of a motion to adopt the document that was moved by Suzanne and seconded by Carol.

5. New Business

- Joseph suggested adopting uniforms or dress codes (specifying certain colours to be worn, for example) for the school. Since this is likely to represent a lengthy discussion, it was proposed to form a small committee to examine this question and draw up a list of pros and cons for this idea. Several GB members volunteered to be part of this committee.
 - Marie-Flore will set up a meeting for the committee to meet prior to the next GB Meeting in March.
- Annual report 2016-2017:
 - Rachel informed the meeting that the report is nearly finished: she wants to add pictures to the text.
 - For the 2016-2017 school year, there were 410 registered students, of whom 165 were in daycare.
 - The school success plan is different than in the past and the rate of success is difficult to compare because cohorts of students can be very different. Exams can also vary in difficulty from year to year. That said, the school is doing better than the target. The school aims to reduce drop-out rates and also maximize participation in school events. She noted that participation is especially good for boys in sporting events. The Math Club exists each year as well and has good participation.
 - The fundraising target for reading week was \$6000 and the school raised \$6200. This will pose a challenge to sustain this level of engagement.
 - Students with handicaps and special needs are catered for at the school and special evenings have been organized for parents of these students.
 - The school now has 75 iPads in house, which allows for one per student in upper grades, or 2 students per device in other classes.
 - Promoting wellness and caring in community is an important hallmark of the school: efforts such as the Green Team, the PYP exhibition and the grade 4 trip to a recycling facility are examples of this.
 - Dealing with conflict is also part of the learning students do. Peace Pals in grade 5 and 6 students work with Mme Choinière to accompany one lunch monitor and play games with other children to help keep them occupied and divert from preoccupations they may have.

- Results from the “Tell Them From Me” survey will be included in the annual report. The aim of this survey is to see how the kids are feeling about school. It is useful to do this survey yearly, but it is difficult to compare results from year to year.

6. Commissioner’s Report

- This was read at this point in the meeting due to the fact that Wayne had to leave the meeting early. The full report by the commissioner is included in Annex A of the minutes of the meeting.

7. New Business (continued)

- Review of Education Project for Clearpoint Elementary: a strategic plan for the school was presented. A few small changes would be made to the success targets and indicators. It is difficult to compare cohorts in such measures, but the focus of the school is really engagement of the students.
- Principal Consultation Launch: in the letter to be submitted to the school board, it was suggested to remove the phrase “as well as to ensure that Clearpoint successfully completes the upcoming evaluation by IB World.”. It was also suggested to change the term “IB” to “IB-PYP”. Carol suggested adding a desire for continuity in the leadership of the school.

8. Fields trips, fundraisers and activities

- Grade 4 students will visit a recycling facility on Wednesday, April 25, 2018. The cost is 9\$ per person: the visit itself is free but there is a cost for bussing the students. There will be a 1:9 staff:student ratio. The facility is located at 2345 rue Jarry est. The students will leave at 8h45 and return to the school around 12h30.
- Girls In Motion At Clearpoint ([GIMAC](#)): [The Study](#) invited Clearpoint Elementary to attend an event at their school on Friday, April 13, 2018, from 8h30 to 14h30. The total cost is \$45 per student, but the outing will be subsidized so the actual cost will be \$30 per student. There will be a total of 7 students participating: 3 from grade 4, 2 from grade 5 and 2 from grade 6. It is proposed to have a 90 minute meeting to train others in this effort sometime in May.
- Ski trip dates: Grades 1-4 ski club will take place on Mondays, Tuesdays, Wednesdays and Thursdays next winter. Grades 5 and 6 will ski on January 29, as well as February 5, 20 and 28 and on March 13, 2019. The cost will be from \$185-220 for junior grades, \$50-70 for senior grades. The exact cost will depend on the lessons and equipment needed by each student.
- Graduate students from McGill university would like to do a study on literacy. They are targeting grade 3 students to assess the impact on learning of a reading program. A note will be sent to parents on this topic. The aim is to improve reading development in the students. Students will be screened for motivation and ability. Clarification is needed as to the exact dates that are targeted for this study. Rachel will clarify this with the graduate students. Participation in the study will be voluntary. Students will be seen by the graduate students at times that are agreed to by parents and teachers, some times at school and sometimes outside of school. Data from the study is confidential. Further details will be sent to GB members if this study does occur.
- The school’s Family School Support Treatment Team ([FSSTT](#)) link is also doing a study with McGill university. The aim is to study the emotions associated with the transition from elementary to high

school and offer strategies to cope with this. A class discussion during school hours about how to manage emotions will occur. Parents will be involved in this study and teachers as well.

- Maple syrup: this fundraiser for Home & School (H&S) will take place from March 14-23, 2018. This will mark the fourth year that H&S gets its supply from the same producer from Rigaud. Prices will increase \$0.25 as compared to last year, but the school will keep same selling prices as the last 8 years. The cost will be \$8.50 for a single can, \$33 for 4 cans, \$64 for 8, and a decorative bottle will cost \$13. The delivery will depend on production, which will in turn depend on Mother Nature.
- Green Team need approval for selling seedlings. Silvia from the Green Team will come and present ideas at March GB meeting.
- A motion to approve these fields trips, fundraisers and activities was moved by Carol and seconded by Marie-Flore. All were in favour, and none opposed.

9. Reports (in order of presentation at the meeting):

- **Principal report:** The full report by the principal is included in Annex B of the minutes of the meeting.
- **PYP update:** Susan recounted that the IB-PYP evaluation was recently done and the school received very positive comments. The communication of the school was judged to be very good and helpful. It was pointed out that a self-study document (a questionnaire that school had to fill out) didn't show comments from parents, which would have been helpful. When the full report of the evaluation comes back to the school, staff will look at how to get parents involved in providing feedback. The 4th unit of the PYP will start this week. Each grade level is adapting its learning plan to base it on the Olympics. For example, in a unit on using stories to share experiences, the students will focus on the stories of Olympic athletes. Grade 4 will look at how communication is used in Olympic games and how it has changed over the years.
- **Kindergarten:** Sandra was recently at a leadership conference at which staff learned to how to form critical thinkers in the classroom. She explained that usually students are asked for a specific end products as a project, but at the conference, it was suggested to tell the students what they need to do but given them the flexibility to add pieces to project as they go. This way learning is ongoing during the project. Teachers are kinds of choreographers in this way.
- **Physical Education:** Bill recounted that Junglesport 2018 was a big success. The Parent night was busy, but fun. In the Ski Club only 5 kids are still skiing on small hills, but most graduated to the bigger hill. The club was well attended. Skating has begun at a nearby park, in which attendants help maintain the rink in good shape. The Basketball Jamboree recently took place: students went to McGill university to participate. This represented the last field trip for Mrs. Heckler. The senior ski club will take place on Wednesday, March 14, 2018 at Morin Heights. An outing to the CEPSUM will take place on Tuesday, February 26, 2018.
- **Kindergarten:** Suzanne Larkin informed the meeting that the unit on homes was started but was put on hold because of the Olympics. The children decorated drawings that the kindergarten integration aide drew of [Komak](#), the Canadian Olympic mascot.
- **Grade 3:** Miranda Tubbeh explained that the unit on habitat is now finished and a unit on the Olympics is ongoing now. 4 teachers will soon be going for Google certification as part of the

Google for Educators and Google Apps for Education (GAFE). A technical consultant from the school board will be participating as well.

- **Daycare:** Tassie informed the meeting that the government mandated daycare prices to increase January 1st by 5 cents per day. A snow day took place on Tuesday, January 23, 2018. No charges will be billed to parents for this day. A bus strike was held on Tuesday January 30 and Wednesday January 31, 2018, but didn't cause problems at daycare, despite more students being present. One extra staff member was hired for that week. The students learned to dance to "Cotton-eye Joe". Slip-on crampons have been purchased for staff due to icy conditions outside. Daycare staff are working on Olympics projects with grade 5 and 6. Children made Valentine's cards and other gifts for their parents. Corking is in full swing at daycare. The pedagogical day on Friday, February 9, 2018 was based on an Olympic theme, with students organized into teams representing various countries. Activities included tobogganing. Tax forms will be issued to parents in the week prior to spring break.
- **Home & School :** all the topics to be discussed were already covered earlier in today's meeting. The meeting was reminded to buy tickets for the upcoming comedy night on Friday, February 23, 2018. It is also possible to make a donation to H&S if one can't attend the event.
- **Regional Parent Representative:** The full report can be found in Annex C to the meeting minutes. Following a presentation of the report, it was mentioned that registration for next school year can and should be done via the Fusion Portal website. It was also mentioned that a sub-group of the Central Parents Committee for elementary school will be meeting at Clearpoint on Thursday, February 15, 2018 at 7:00 p.m.

10. Varia

- Carol mentioned that she sometimes has trouble finding documents for her child on Google Drive. She suggested it would be helpful to have guidance on how to use this platform. During the ensuing discussion, it was mentioned that each child is responsible for organizing their own information, which can make it easier or harder to find documents. It was suggested to hold a training session on how to use Google platforms used in the school.

11. Correspondance

- Correspondance included a consultation on the 2018-2019 budget as well as a consultation on the Extra-Curricular Activities & Field Trip Policy. Katherine also answered a question received about the school and its French program.

12. Date of next meeting

- The next meeting will take place on Wednesday, March 14, 2018 at 6:30 p.m. in the school library.

13. Adjournment

- A motion to adjourn the meeting was put forth by Suzanne and seconded by Carol at 8:25 p.m. All were in favour and non opposed.

Annex A – Report of the School Commissioner

Commissioner's Report

Council of Commissioners Meeting -January 29th, 2018

Students of Beechwood Elementary School (winners of the CBC Music Challenge) presented an enthusiastic rendition of their winning selection to council. Teachers of the Montreal Chinese Program in China were honoured. Bill Stockwell of the BHS Alumni Association brought to attention of Council and the LBPSB community the significant news that Beaconsfield High School will be celebrating its 60th anniversary (Diamond Jubilee) in October. In addition, Bill – an original student when BHS opened – recounted a number of anecdotes concerning the earliest days of the school's operation.

The meeting was called to order at 7:56 p.m.

*Council observed a **Minute of Silence** in remembrance of the victims of the Quebec City mosque terrorist shooting of January 29th, 2017 and adopted a resolution affirming that all forms of racism, hate, xenophobia, bigotry, including but not limited to Islamophobia, are not tolerated within the Lester B. Pearson School Board. In addition, the Intercultural Committee was requested to make recommendations to the Council of Commissioners of the LBPSB on an annual activity designed to counter all forms of hate and racism in our communities.*

*Following a thorough review of consultation responses related to the draft **Food and Nutrition Policy**, the final version of the revised policy was adopted by the Council of Commissioners, with an effective date of July 1st, 2018. In addition, following an extensive review of consultation responses, Council adopted the final draft of By-law 9-A, **Complaint Examination Procedure** and By-law 9-B, **Complaint Examination Procedure for International Students**, to be effective as of February 7th, 2018.*

*Further to the Act Respecting School Elections and with regard to the next school board elections scheduled for November 4th, 2018, Council appointed **Rosemary Murphy** to fulfill the functions of **Returning Officer of the Lester B. Pearson School Board** from March 12th to December 31st, 2018.*

*The Transportation Advisory Committee reported that approx. 100 parents of Pierre Elliott Trudeau and Mt. Pleasant students are currently piloting **the Bus Planner - Where's My Bus?** software. Macdonald High will be the next to pilot at the beginning of February with the hopes of implementing it for all Off-Island schools by the spring. On-Island schools will require a little more time due to training that is required with the Transport companies and schools. In addition, **School Bus Safety Week** activities are scheduled for January 29th - February 9th.*

*The **Pearson Education Foundation** reminded anyone who wished to support a school fundraiser that they can obtain an official tax receipt if their donation is processed through PEF. (For further information or help setting up such payments for school fundraisers, please contact Susan Grand of PEF at 514-422-3000, Ext. 37000.)*

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Much more info on what's happening all around the board can always be found on the Pearson News blog <http://pearsonnews.lbpsb.qc.ca/> and on the LBPSB Facebook page.

*The next **regular** meeting of the Council of Commissioners is scheduled for Monday, February 26th at 7:30 pm.*

Respectfully submitted, Wayne Clifford, Commissioner for Ward 12

Annex B – Report of the School Principal



GB

Monday February 12, 2018

- Jan. 17 – Junglesport evening was packed – maybe too packed. We had a disgruntled parent who felt it was disorganized and way too crowded. We will look into this for next year.
- Jan. 18 – Open House – we had a huge crowd come out. We are still not sure if we will be able to host 3 or 4 Kindergarten classes. At present, our registration shows that we have 3 full classes, and that is before we accept any transfers.
- January 22nd and 23rd were our IB PYP evaluation visit days. Tish and Terry from Vancouver and Colorado Springs did our evaluation. They were very impressed with our school and felt that our students and staff showcased really well their learning process and that our parents were wonderful and felt supported and informed by the school in terms of what is going on with respect to their children's academic development. Our areas of concern are that we need to include all that we are doing with the students, our initiatives, our reflections etc. into our planners. We do much more than what we sometimes indicate so we have to remember to include everything (including student learning) in our planners. We should hear official news in a few months.
- Jan. 29 first Junior ski day – beautiful spring like day and only a little icy.
- Jan. 30 and 31st bus strike – things were never smoother at Clearpoint! Teachers argued that we should always have students enter this way. ☺ Great job by our Drop off monitors.
- Feb. 9 – Ped. Day – Junior Leadership day at Westpark. 4 grade 5 and 4 grade 6 students will be representing Clearpoint.
- Feb. 12th and 13th – The Thinking Classroom LCEEQ conference – Sarah Waller and Francesca Lucadamo will be accompanying me to this PD.
- Cold weather has been terrible for all of us. It has been quite unsafe for the students to go out, but we are trying to come up with a solution to get them outside!
- Feb. 22nd PYP Exhibition – How We Express Ourselves
- Feb. 23rd Home and School Comedy Night
- Feb. 26- Mar. 2 Carnival Week
- Feb. 26th CEP SUM for students of grades 4 to 6
- Mar. 2 Geordie Productions – The Mountain

Respectfully submitted by Rachel Wilson

Annex B – Report of the Clearpoint Parent Representative

Clearpoint Parent Rep report
February 12, 2018
6:30 PM, Clearpoint Library
17 Cedar avenue, Pointe-Claire, Quebec

LBPSB PC Parent Rep report to Clearpoint Governing Board February 2018

- Adopted a new Internal Rules and Procedures document for the 2017-2018 LBPSB Parents' Committee
- Currently voting on a letter to be submitted to council regarding the commissioner replacement process
- EPCA School Fees Survey Update: the survey has been extended until the end of February, and members of EPCA will be meeting with the Ministry to discuss the results of the survey.
- Communications subcommittee: the Parent2Parent newsletter has been sent and feedback included that it be sent earlier next year (to introduce the PC and Commissioners Representing the Parents' Committee); possibility of creating a document "PC Resources at your Fingertips;" website will be updated to include FUSION and LEARN Resources received at the joint subcommittee meeting.
- LEARN QUEBEC presentation at St Thomas on Tuesday, February 20 at 7:30
- The Teenage Brain: a How-to Guide for Parents. The Beaconsfield High School Home and School is hosting a presentation and discussion with Alissa Sklar, PhD on Wednesday February 21 at 7 p.m.
- Sexuality Education Curriculum Update: LBPSB Programs and Services committee will be receiving a report based on pilot school feedback. Will be looking to add some info on this in the next Parent2Parent newsletter
- LBPSB's 20th Anniversary (2019): the LBPSB is looking at updating its Mission Statement to celebrate LBPSB's 20th Anniversary; various LBPSB committees are planning events and activities; the PC will look at planning an event for the LBPSB parents.
- SNAC will be having a Parent to Parent info night on March 27th; please see <http://snac.lbpsb.qc.ca/> for more info.
- The bus strike went extraordinarily well with school staff and parents coming together to mitigate the inconveniences; no incidences were reported.
- Concern was voiced about the use of cell phones in schools and the proper use of them in general, as well as what our children are posting on social media; it was noted that resources are available at the school level to address these issues.
- The PC is currently looking at bullying. Workshop? Presentation? Info session?

DATE OF NEXT LBPSB PC MEETING: March 1, 2018