



2017



2018



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Dov Bensimon

Location: Clearpoint Elementary School		Date: Wednesday, May 23, 2018		Time: 6:05 – 7:32 p.m.	
Attendees Governing Board (GB) Members:		Attendees GB Substitutes:		Attendees Parents/other:	
<ul style="list-style-type: none"> Allison Saunders Audrey Lambert Bill Mang Carol Rabbat Dov Bensimon Garry Saunders Janine Von Bauer Katherine Wiebe 	<ul style="list-style-type: none"> Miranda Tubbeh Rachel Wilson Sandra Fisher Sue Bell Sue Lariviere Suzanne Larkin Tassie Fyon Tayba Huot 	<ul style="list-style-type: none"> Helene Kalaganis-MacTaggart Liz Lopez 	<ul style="list-style-type: none"> David Estok (incoming principal) 	Absent: <ul style="list-style-type: none"> Joseph Mantagaris Karina Lavalée Linda Harbert Marc Lucke Marie-Flore Gignac Mark Christiano Wayne Clifford 	

Agenda		
1. Approval of the Agenda	5. New Business	9. Correspondence
2. Approval of the Last Minutes	6. Field Trips, Fundraisers & Activities	10. Date of next meeting
3. Public & Member Question Period	7. Reports / PYP Update	11. Adjournment
4. Business Arising	8. Varia	

1. Approval of the Agenda

- After a welcome to the incoming principal of Clearpoint, David Estok, it was requested to add some field trips to the agenda. The modified agenda was then approved without opposition following a motion by Suzanne and seconded by Sue.

2. Approval of the Minutes from Wednesday, April 11, 2018

- The minutes of the last meeting were approved by all pending changes, after a motion by Sandra which was seconded by Audrey. The changes consisted of clarifying that:
 - The 25 April 2018 visit with the Lyman museum involved staff from the museum coming to the school, not the students going to the museum.
 - The 22 May 2018 trip for Grade 5 to the Montreal Museum of Fine Arts was an all-day outing.
 - A typo in “correspondence” was to be corrected in section 9.
 - The dates of the ultimate frisbee tournament were corrected to 17 and 18 September 2018.
 - The title to be used in section 7 is to be "Clearpoint Parent Representative to Lester B Pearson School Board (LBPSB) Parents’ Committee".

3. Public questions

- Dov asked about a tree that fell into the school yard during a wind storm on 4 May 2018 and which was still blocking the path between the school and Lakeview avenue. Apparently the city was initially supposed to remove it, but because there was so much damage around the city from that event, it is up to the owner to remove it. The owner of the house was approached and he indicated he is in the process of removing it.

4. Business arising

- **Uniforms Committee Update:** Katherine summarized the conclusions of a meeting of the uniform committee that took place on 2 May 2018. The results of the questionnaire that was sent to parents to see if there was enough interest to pursue the topic indicated that there was not enough in favour of pursuing matter this year. An email went out to parents to inform them of this on 4 May 2018. Following questioning of a couple of parents on the results of this vote, Rachel explained that the staff of the school is really very busy right now and that to add on extra responsibility to them in order to deal with this topic is not fair. The push for uniforms came from 3 or 4 people and was not the will of the majority. As a result, it was suggested to not revisit this topic for at least the next two years, at which time if a parent brings forward a petition in favour of addressing the topic again with at least 25 signatures, it can be revisited. However, it was added that no families with children only in grade 6 could vote in the future. Furthermore, it was suggested that the text of the email that was sent out to parents could be re-used if this topic is to be revisited. Dov will look into saving the text on Google Drive so as to be accessed by all. A motion in this sense was passed with all in favour, and one non-voting member opposed.

5. New Business

- **Consultation on the Vision and Value Statement of LBPSB:** No comments were made from GB members, so Katherine will respond that the GB accepts what is proposed as is.
- **Consultation on meetings dates of Council and the Executive Committee 2018-2019:** No issues were raised with the proposed dates by any GB members.
- **Backyard:** One parent had noted children getting hurt because of railing around play structure in the backyard. Some children were falling off the slides doing manoeuvres that were not allowed to. This has mostly been an issue for kindergarten and grade 1 children. Rachel informed the meeting that the railing had now been removed. The parents who raised this issue spent two hours over the weekend taking the railing out. Katherine will thank these parents on behalf of the GB. Bill pointed out that there are some big rocks on the path between the school and the church from the snow removal over the winter. Bill asked if this path would be paved, but Rachel confirmed that no more paving is allowed on that land.

6. Field Trips, Fundraisers & Activities

- **Volunteer Tea:** Invitations were sent out for this event to be held 4 June 2018. Invitations were also sent to Library volunteers. It will start at 10h30 and will continue until lunch time.
- **Book club:** This will be held for grades 5 and 6 every Friday. Responses requested by June 15. The book club encourages reading.

- **Grade 6 pool date:** This event will be held 19 June 2018. The children will walk to Lakeside pool in parc Ovide. The ratio of staff to students will be 1:10 and there will be at least 3 lifeguards. The cost of 5\$ will be covered by grad fund. Parents will be organizing a BBQ as well.
 - **Grades 1-6 pool day:** to be held Monday 18 June 2018. There will be a morning and afternoon shift for the children to be in the water, each of 80-90 minutes. The Ratio ratio of staff to students will be 1:3 for the younger children, higher for the older ones. The the cost of \$785 for the event will be assumed by the school. A total of 350 children will be going. The children will walk to Lakeside pool in parc Ovide. No rain dates are scheduled for this event.
 - **Kindergarten outing to Wild Willy's ice cream:** It was proposed to have the children walk to Wild Willy's from school. The price is to be determined. This would take place one afternoon in the last week in school. The walk would be along small streets between the school and Wild Willy's.
 - A motion to accept these activities was moved by Bill and seconded by Tayba. All were in favour and none opposed.
7. Reports (in order of presentation at the meeting):
- **Commissioner's report:** The full report by the commissioner is included in Annex A of the minutes of the meeting.
 - **Principal report:**
 - Rachel informed the meeting of a request from grade 5 students for more recess. The students explained that they only wanted to do this for one day and presented the advantages that they lose time in transition during breaks and that the extra time would give teachers more time to relax. Rachel explained that she cannot make that decision alone and explained the process by which it has to be presented to staff council and then to GB. There also needs to be a certain amount of instructional time. It was presented to staff council and is being put forth to GB at the current meeting.
 - **Girls In Motion At Clearpoint (GIMAC):** This event, held on 28 April 2018, was a huge success. Sandra, Dalia and Louise Sudia led it. There were a total of 65 mother-daughter teams for all LBPSB schools participating. A total of 8 schools were represented. Pictures will be coming out soon and video is available on the Clearpoint Facebook page.
 - **Entrepreneur Gala:** each teacher applicant got \$172 for their inivative. Grade 1 will do a kind of car wash. Grade 1 to 6 classes qualify. This gala will be held 29 May 2018 at the school board. Teachers applied for extra funding. Sandra got another a total of \$1500 for another activity. The funds will be used to buy various items for kindergarten and her class next year.
 - **School BBQ:** to be held 8 June 2018, rain date 15 June 2018.
 - **High school transition:** Staff from Clearpoint met with staff from John Rennie and Saint Thomas high schools and commicated with the resource teams there. These high schools are where most Clearpoint students go. Staff share comments about the children entering high school.
 - **Grad trip to Ottawa:** this trip was recently held in the presence of 5 chaperones. It was a very good trip and the guide was fantastic.

- **Gym bags:** Rachel was able to get mesh bags for a little more than \$6 per bag. These are good quality nylon bags that can be worn as a little backpack. Each student in school will get them on Friday, 25 May 2018. The idea is to have the clean clothes in the bag at first, then put dirty clothes in the bag after gym. Tayba contacted deodorant companies in Canada to see if any would sponsor this initiative, but no positive responses were received. She will try some US companies. These would be handed out to grades 4, 5 and 6 if possible.
- **Classes in 2018-2019:** There will be 20 homeroom classes next year, like this year. More students registered are for next year. There will be no more than 3 kindergartens because no rooms are available in the school. The breakdown of classes will be as follows: 3 kindergarten, 3 grade 1, 4 grade 2, 2 grade 3, 3 grade 4, 3 grade 5, 2 grade 6. One post is opened in the school. Some teachers on priority may have to leave, but hope to get many back.
- **Graduation ceremony:** to be held on 21 June 2018 in the school from 19h00 until 22h00.
- **Staff medical report:** Miss Wendy is doing well, though it is unlikely that she will be back this year. Miss Eccles in kindergarten will not be back. Miss Ribero has been gone since the first day of school and is also unlikely to be back. Mme Carrié is injured and off right now with a shoulder injury.
- **PYP:** Multicultural week: each class chose a country around the world. A spring festival is represented on each classroom door. There are different flags for each country. The children got a passport to visit each door and get a stamp for a visit. Many preparations are underway for the end-of-year concert on 24 May 2018. On 11 May 2018, Saint Anthony staff came to visit, since they are an IB candidate school. No feedback was received from the IB evaluation committee yet.
- **Physical Education:**
 - Bill informed the meeting that the 2018 edition of Jump Rope for Heart raised over \$7000 and involved just over 100 children. Next year, he will try and hold it in the spring time and will try to get whole school participating at the same time. It will be an experiment.
 - The Halo Run had 130 participants this year. It was an amazing outing. There were 20+ parents and many teachers. The children train hard and are able to finish the race. They impress themselves.
 - Track meet will take place next week and will involve 91 participants at Riverdale high school.
 - Lunchtime hockey is now finished. Lunchtime soccer starts in 2 weeks. Tennis club for grade 4 starts this coming Friday and continues until the end of June.
 - The Ninja challenge wall is on its way to the school: it is being built in Connecticut and in Toronto. It is expected to be in place for September.
 - Bill explained that grade 1 and 2 children do not participate in the cross-country run because of staffing issues. There is a lot of waiting time for little children in this run.
- **Grade 3:** Miranda informed the meeting that grade 3 recently finished their exam. It was corrected and the grades sent home. The unit on poetry is coming to an end, and the children loved it. A poetry café is to be held in the gym. The last unit will start soon and the topic is a surprise. The children did an assembly which was good. Assemblies are now organized by the grade levels. It was recognized that it involves a lot of work to put them together.

- **Grade 1** : Jeanine informed the meeting that the grade 1 unit on life cycles is done. A presentation was done on it. The last unit on jobs in the community has been started. There will be a visit from grade 1 students from Collège Stanislas in Outremont on 6 June 2018. This is a small private French school which wanted to correspond with Clearpoint students. There are activities planned and the children will be treated to pizza. 50 grade 1 students from the school will visit grade 1 from 9h00 to 11h30.
 - **Kindergarten**: Suzanne explained that they are finishing the unit on the seasons. Last Friday was the orientation session for next year's students. Many fun activities are planned for the last week in June.
 - **Kindergarten**: Sandra recounted that an appreciation celebration with 125 kids was recently held, in company of significant family members. Parents took selfies, there was a little photo booth. The next event will be wheelathon to address mobility issues that some people face. This will take place 8 June 2018 with a rain date of 15 June 2018.
 - It was mentioned too that Grade 5 just started an art unit and went to [MMFA](#) to see a Picasso exhibit. Grade 6 starting unit on aboriginal storytelling. Grade 4 learning about solar system. Carol mentioned that the bottom of rue de Musée has sculpture garden with reflectors. Each year there is a slightly different exhibit outside. She suggested that future visits to the museum be delayed so that the children can see this.
 - **Daycare**: Tassie informed the meeting of pedagogical days on back-to-back Fridays. The first was 11 May 2018 and involved the organisation "Sports Life" coming in and organizing sporting events for the children. There were morning and afternoon sessions and national anthems were sung. On 18 May 2018, there was a visit to Stewart Hall. The children visited the art gallery, did workshop for crafts, and made bannock bread. The children walked there and back. Registration forms for next year went out and many came back already. Tassie needs to plan for staffing for next year. There will likely be over 200 students. Last year was daycare week and the staff received gifts each day, including breakfast, desserts and gifts and a spa treatment. Tassie thanked all involved for organizing these events. Rachel pointed out that it is deserved and was separate from staff appreciation. Daycare staff was celebrated twice in staff and daycare appreciation week.
 - **Home and School**: Sue recounted that the maple syrup fundraiser led to \$1452 being collected. Lunch activities were held and the final tally on numbers of students participating in winter and spring session is yet to be counted. Comedy night raised \$3368. The membership of Home & School is 57 members. Movie night was held recently at the school and was a lot of fun. The Green Team is working on planting at the seniors residence across the street from the school. Pizza lunches are ongoing as well. The annual school BBQ is coming up on 8 June 2018. H&S is looking at organizing a Scholastic book fair for next year. The date is yet to be picked, but will likely be in September.
 - **Clearpoint Parent Representative to LBPSB Parents' Committee**: The committee is still waiting to hear as to whether or not school board elections will take place in the fall. The meeting was informed that there was a sex education session held a couple of weeks ago: a complete summary would be provided in the upcoming Parents' Committee newsletter.
8. Varia
- Topics belonging in this category were covered earlier in the meeting.

9. Correspondence

- Katherine informed the meeting that a response regarding the composition of the GB was sent back to the school board. A subsequent response from the board indicated that it is necessary to have two community representatives in the GB. It was noted that only one 1 community representative is part of the Clearpoint GB at this time.
- Katherine mentioned that there were many exchanges on the Basecamp platform regarding the Annual General Assembly (AGA) kit, which is a small kit on how to run that meeting. The exchanges concerned what should be included in the kit. The only suggestion made by Katherine was to include information on how substitutes GB members work.

10. Date of next meeting

- The next meeting will take place on Wednesday, June 13, 2018 at 6:00 p.m. at Duke & Devine's, located at 479 Boulevard Beaconsfield in Beaconsfield. This continues the tradition of holding the last GB meeting before the summer off-site.
- Rachel reminded the meeting that one more GB meeting should take place before the AGA, typically held in September.

11. Adjournment

- A motion to adjourn the meeting was put forth by Allison and seconded by Miranda at 7:32 p.m. All were in favour and none opposed.

Annex A – Report of the School Commissioner May 1st, 2018- Governing Board Commissioner’s Report

Highlights of the April 30th Meeting of the Council of Commissioners

On the recommendation of the Director General, Council undertook a series of school-level **Administrative Appointments** for the 2018-2019 school year. These appointments have now been posted on the school board website.

In addition, a number of Head Office appointments were made which include Kurt Binnie, currently the Director of Information Technology at the University of Toronto, who will be replacing the LBPSB’s longtime Director of Information and Technology, François Dupuis, who is retiring in July. Mr. Binnie’s new title will be **Director of Innovation and Technology**. Also, Stephanie Stever was appointed as **Coordinator of Student Services** after filling the position on an interim basis for some time.

A number of renovation projects were approved in numerous schools with all work to be undertaken this summer.

As recommended by the Executive Committee, approval was given for the LBPSB to participate in the Comité de gestion de la taxe scolaire de l’île de Montréal’s **Group Purchasing Plan** for 2019-2020 for printer toner, paper, art supplies, robotics, social and educational games, printed envelopes, office supplies, ballasts, fluorescent tubes and incandescent lamps, garbage bags, hand towels and toilet paper, chemical products and cleaning supplies, heating oil.

Council adopted the **2018-2019 Student Transportation Organizational Plan** as recommended by the Transportation Advisory Committee. In addition, TAC reported that full implementation boardwide should commence in the Fall 2018 for the **Bus Planner - Where’s My Bus?** application.

Council resolved that the draft **LBPSB Vision and Values Statement** be distributed for **consultation** during the week of April 30, with responses to be returned to the Secretariat no later than June 20 for consideration such that the final version can be adopted at the regular meeting of the Council of Commissioners of June 26.

As recommended by Programs and Services Committee, and following a comprehensive consultation, Council approved the revised **Evaluation of Student Learning Policy** to be effective immediately.

To begin to replace its aging **fleet of trucks**, Council awarded a contract for the purchase of nine (9) new Ford Transit service trucks to the lowest compliant bidder, West Island Ford.

Full minutes of council meetings are eventually posted on the school board website once approved by Council at the subsequent Council meeting.

The next regular meeting of the Council of Commissioners is scheduled for Monday, May 28th at 7:30 pm.

Respectfully submitted,

Wayne Clifford

Commissioner – Ward 12