



2018



2019



## Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Dov Bensimon

Location: Clearpoint Elementary School		Date: Wednesday, September 11, 2019		Time: 6:30-7:00 p.m.	
Attendees Governing Board (GB) Members:		Attendees GB Substitutes:		Attendees Parents/other:	
<ul style="list-style-type: none"> <li>• Allison Saunders</li> <li>• Audrey Lambert</li> <li>• Bill Mang</li> <li>• Carol Rabbat</li> <li>• David Estok</li> <li>• Dov Bensimon</li> <li>• Garry Saunders</li> <li>• Janine Von Bauer</li> <li>• Katherine Wiebe</li> </ul>		<ul style="list-style-type: none"> <li>• Liz Lopez</li> <li>• Louise Sudia</li> <li>• Marie-Flore Gignac</li> <li>• Miranda Tubbeh</li> <li>• Sandra Fisher</li> <li>• Tayba Huot</li> <li>• Wayne Clifford</li> </ul>		<ul style="list-style-type: none"> <li>• Danny Trotto</li> <li>• Tatiana Mendez</li> <li>• Wendy Mendoza</li> </ul>	
				<ul style="list-style-type: none"> <li>• Maria Benavides</li> <li>• Marc Lucke</li> </ul>	
				<ul style="list-style-type: none"> <li>• Joanne Barette</li> <li>• Helen MacTaggart</li> <li>• Kelly Scheldeman</li> <li>• Linda Harbert</li> <li>• Mark Christiano</li> <li>• Patricia Beach</li> <li>• Suzanne Larkin</li> <li>• Tassie Fyon</li> </ul>	

<b>Agenda</b>		
1. Welcome	5. Business Arising	9. Varia
2. Approval of the Agenda	6. New Business	10. Correspondence
3. Approval of the Last Minutes	7. Field Trips, Fundraisers & Activities	11. Date of next meeting
4. Public & Member Question Period	8. Reports	12. Adjournment

1. Welcome

- Dov, filling in as chair for Katherine, welcomed everyone to the September meeting of the Governing Board, the last for the 2018-2019 school year.

2. Approval of the Agenda

- A motion to accept the proposed agenda was initiated by Tayba, seconded by Louise and approved by all unanimously.

3. Approval of the Minutes from June 12 and June 14, 2019

- The minutes from the last meetings were unanimously approved by all, after a motion by Janine which was seconded by Marie-Flore.

4. Public questions

- None.

## 5. Business arising

- There were no items to discuss.

## 6. New Business

- **Consultation Launch Policy Rental of Facilities (December 1, 2019):** No comments regarding this consultation were made by GB members. Since comments about this consultation were only due on 1 December 2019, Dov suggested that if anyone wished to make comments about it at the October GB meeting, they could.

## 7. Field Trips, Fundraisers & Activities

- **18 September 2019:** The annual Terry Fox Run will take place at the school. There is no cost for the activity. A guest speaker will be present and Jamie Brasseur will do a warm-up with the students. Apples will be provided to students at the end of the race, courtesy of Home & School.
- **2 October 2019:** A field trip is planned for grade 6 students to visit Hydro-Québec's [Beauharnois Generating Station](#). This full-day visit will be done in the context of a unit about energy. The cost is \$14 per student.
- **15 October 2019:** A field trip is planned for grade 3 students to [Intermiel](#) to learn about bees. This full-day visit will be done in the context of a unit about endangered habitats. The cost is \$25 per student.
- **17 October 2019:** A field trip for grade 2 students is planned to visit the [Exporail museum](#) in St-Constant. This full-day visit will be done in the context of a unit about how we organize ourselves. The approximate cost is \$17 per student, but final pricing will depend on charges for bussing.
- **22 October 2019:** A cross-country run for grades 4-6 will take place at the Morgan Arboretum. There is a cost of \$15 per student for this activity. Jennifer Yates will accompany the students, who will be gone from roughly 8h15 to 14h10. Students will start training early October and the rain dates for the races are October 24 and 25<sup>th</sup>.
- **After-school activity:** It is proposed to hold the [Cabaret Kids](#) musical and performing arts program. This will take place after school on Mondays for grades 1 to 3 and on Wednesdays for grades 4 to 6. The activity will take place from 2:30 p.m. to 3:30 p.m. The cost is \$135 per child and it is proposed that it would run from 23 September to 4 December 2019.
- **Home and School (H&S) Fundraisers:**
  - i. **Pizza lunches** will be starting as of 24 September 2019 and will run through the school year. The cost will be \$5 for a pizza and a juice box.
  - ii. **Comedy night:** this will be taking place on 18 October 2019. The activity has already been approved but H&S is seeking GB approval for selling of alcohol and snacks. A price list was read out by Tayba to GB members.
  - iii. **Halloween dance:** this is planned for Friday, 25 October 2019. The dance for junior grades (kindergarten to grade 3, inclusive) will take place from 6:30 p.m. to 7:45 p.m. The senior grades (4-6) will have their dance from 8:00 p.m. to 9:15 p.m. A café will be held outside the gym for parents. A price list was read out by Tayba to GB members.
  - iv. **Vegetable baskets:** It is hoped to have these baskets of organic vegetables grown by local farmers to be sold during the corn roast at the school on 20 September 2019. The school is matched with a local farm as part of the "[Schools Take Root](#)" program. The baskets are

sold at a cost of \$30, \$6 of which goes to the school. They contain 7-9 varieties of vegetables. A minimum of 50 baskets must be sold for profits to be sent to the school. Registration forms will be sent home with students on 7 October 2019 with delivery of baskets to the school planned for 8 November 2019.

- v. The **Scholastic book fair** is being planned for this school year, as in the past.
  - vi. **TCBY** frozen yogurt will be offered to students again for the 2019-2020 school year.
  - vii. On-going H&S fundraisers are [Mabel's Labels](#) and [Fundscrip](#).
  - viii. The annual **Holiday fair** is planned for Saturday, 7 December 2019. It is planned to have a Scholastic sale at the same time as the fair.
- Grade 6 would like to run a concession stand during the Halloween Dance. They will try and have fair trade items on sale at the stand. This is to raise funds for grade 6 graduation activities.
  - All of the above field trips, fundraisers and activities were unanimously approved following a motion by Liz that was seconded by Tayba.

#### 8. Reports:

**Note:** as the entire meeting was limited to 30 minutes, only a few quick reports were presented.

a. **Principal Report:** The report from the principal is included as an annex to the minutes of the meeting.

#### b. Teachers:

- **Grade 3 :** Miranda mentioned that as part of the unit on habitats, staff from the Ecomuseum will be coming to the school on 1 October 2019. The cost will be covered by the school. As part of "[Les journées de la culture](#)", students will be going to Stewart Hall on 7 October 2019 to meet with author [Marianne Dubuc](#).
- **Gym:** Bill informed the meeting that lunchtime football for grades 5 and 6 will be starting next week.

#### c. Home and School (H&S):

- Tayba informed the meeting that many order forms were received for the upcoming corn roast on 20 September 2019. The invitation to attend the roast was extended to Clearpoint staff as well.

#### 9. Varia

- Janine informed the meeting that as she will no longer be a GB staff member, this would be her last GB meeting. Dov thanked her on behalf of the GB for all of her work with the board over the years.

#### 10. Correspondence

- None.

#### 11. Date of next meeting

- Since the Annual General Assembly (AGA) immediately followed this meeting, it was proposed to set the date of the next regular GB meeting at the AGA. [*Ed. Note:* at the AGA, it was decided



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that the next meeting would take place on Wednesday, 9 October 2019 at 6:30 p.m. in the school library].

## 12. Adjournment

- A motion to adjourn the meeting was put forth by Allison and seconded by Bill at 7:00 p.m. All were in favour and none opposed.

## Annex A –Report of the Principal

September 11, 2019

### Governing Board Principal's Report

Respectfully submitted by David Estok



**-School Entry** – All has gone very smoothly for our return to school this year, despite some difficulties with the weather. Our Kindergarten Balloon Parade was indoors this year, and although it was a break with tradition, the parade along the hallways of the school helped welcome our kinder kids with gusto!

School classes and enrollment up-date:

K – 3 classes – 53 students  
Gr. 1 – 3 classes – 61 students  
Gr. 2 – 3 classes – 57 students  
Gr. 3 – 4 classes – 82 students  
Gr. 4 – 2 classes – 50 students  
Gr. 5 – 3 classes – 71 students  
Gr. 6 – 3 classes – 65 students  
Total enrollment – 439

**-Fully Staffed** – We have many new staff members this year, and we are thankful for the enthusiasm they all have shown for getting the school ready, and for embracing the IB program. We are grateful that we have such a strong contingent of new teachers, as there a number of schools in our board still looking for staff members. This year we welcome:

-Zoe Arnold – K03  
-Selina Catinelli -401  
-Lindsey Gulycz – 402  
-Tracey Acton – 502  
-Caroline Temelini – 503/603  
-Marianne Brownie -603/IB Coordinator  
-Kelsey Kearns – Resource  
-Aline Lajoie – Music

-A number of teachers are returning to Clearpoint and we are happy to welcome back:

-Kim Villaroel – K03  
-Sandra Fisher – 302  
-Sabine Carrié – 501  
-David Dufresne – 602  
-Daphne Rebeiro – Resource / Numeracy  
-Jamie Brasseur – Dance  
-Angie Zawada – Resource

**-Major School Change** – As has been discussed at GB previously, the school board has initiated its Major School Change consultation process, with any subsequent changes to take effect Sept. 2020. Governing Boards are encouraged to participate in the consultation process, even though the focus is on the Secondary and Continuing Ed. sectors of our system. This is an opportunity for GB's to express views and obtain feedback from their communities to be shared with the School Board as part of the consultation process. Any briefs submitted are due Nov. 15.

**-IB Training** – Our new IB coordinator, Ms. Marianne Brownie has been working hard to help guide our new teachers about the implementation of the IB program. On Monday, Ms. Sue Larivière, our former coordinator came to help deliver a training session that covers all the essential elements of the PYP for new teachers. Thank you to Ms. Larivière for giving us her time this week.

**-Field Trips** – There have been clarifications from the Minister of Education regarding amounts that can be charged to parents. There is no longer a restriction; however we expect that the school will again have access to funds that teachers will be able to use to either organize outings, or have special presentations in class.

**Improvements to Gym/Stage** – As was discussed in June, improvements to the AV system have been made over the summer, including new projector, speakers, screen, audio system, as well as new curtains (which now close), and repainting.

**-Fun Day** - As you know our Fun Day – held over from last June due to poor weather – is scheduled for this Thursday. Thank you to our daycare and Miss Tassie for organizing this event. Dynamics will be on hand to run different activities and stations, but we will need parent volunteers to help out. If you are able to come on that day or for part of it, it would be greatly appreciated.

David Estok,  
Principal