



2020



2021



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Daniel Trotto

Location: Clearpoint Elementary School		Date: Wednesday, December 2, 2020		Time: 6:30-8:13 p.m.
Attendees Governing Board (GB) Members:		Attendees GB Substitutes:	Attendees Parents/other:	Absent:
<ul style="list-style-type: none"> • David Estok • Allison Saunders • Dahlia Singh • Daniel Trotto • Gabrielle Forestell • Karina Leonard • Katherine Wiebe • Kimberley Villarroel • Louise Sudia 	<ul style="list-style-type: none"> • Marc Lucke • Marie-Flore Gignac • Rebecca-Anne Belmonte • Sandra Fisher • Stuart Kemp • Suzanne Larkin • Tassie Fyon 	<ul style="list-style-type: none"> • Catalina Clavero • Tayba Huot 	<ul style="list-style-type: none"> • A total of 21 participants attended the meeting, including those explicitly listed here. • Rean Sayegh Lawand • Shaina Lewis • Erin Beettam-Johnson 	<ul style="list-style-type: none"> • Maria Benavides • Tatiana Mendez • Wendy Mendoza

Agenda		
1. Welcome	5. Business Arising	9. Varia
2. Approval of the Agenda	6. New Business	10. Correspondence
3. Approval of the Last Minutes	7. Field Trips, Fundraisers & Activities	11. Date of next meeting
4. Public & Member Question Period	8. Reports	12. Adjournment

- 1 Welcome
 - Katherine opened the meeting at 6:34 p.m. by welcoming everyone to the December meeting of the Clearpoint Governing Board.
- 2 Approval of the Agenda
 - A motion to accept the proposed agenda was initiated by Suzanne, seconded by Stuart. Motion carried.
- 3 Approval of the Minutes
 - A motion to accept the minutes from the last meeting (November 4, 2020), was put forth by Louise, seconded by Karina. Motion carried.
- 4 Public & Member Question Period
 - No members of the public brought forward any questions they wanted to address.
- 5 Business Arising
 - GB Essential Agreement
Section 4.2.4 has been added to the GB Essential Agreement, with regards to virtual meetings and exceptions being permitted given the situations that exist related to the COVID-19 pandemic. Additional edits were done on Section 8, placing more of an emphasis on learner profile attributes.

6 New Business

6.1 Consultation on school calendar 2020-2021 (youth sector) amendment

- A notice will be sent back to the Lester B. Pearson School Board informing them that we have read the policy and have no comments to provide.

6.2 Consultation on By-law 1 and 1E (2020) - Day Time and Place of Council and Executive Committee

- A notice will be sent back to the Lester B. Pearson School Board informing them that we have read the policy and have no comments to provide.

7 Field Trips, Fundraisers & Activities

- Grade 6 Grad Committee

The grade 6 grade committee would like to introduce Spirit Days, occurring once every month starting in January and running until May or June. Spirit Days will not only function as a fundraiser, but also as a way to get grade 6 students involved since many of the other ceremonies that would normally take place as they have in previous years, might not be possible this year due to the pandemic.

A motion to accept the Spirit Days was put forth by Karina, seconded by Stuart. Motion carried.

- Rainbow Day

Due to the pandemic, Clearpoint cannot accept physical donations of food and supplies as done in the past. In lieu of the physical donations, Clearpoint will kick off Spirit Week (December 9th) with Rainbow Day! Students are invited to wear their grade's assigned colour of the rainbow and make a donation of a minimum of \$2, if possible. These funds will be used to purchase gift cards at local grocery stores and retailers. Home and School is also making a contribution to Rainbow Day.

A motion to accept Rainbow Day was put forth by Marie-Flore, seconded by Louise. Motion carried.

8 Reports

8.1 Commissioner

- No report was presented at this time.

8.2 Principal

- First term reports will be issued and sent home on January 22, 2021.
- Congratulatory remarks were given to Katherine and Tayba, who represented the parents and gave on camera interviews that will be used for a video to be used for open house. A virtual open house will be held on January 19, 2021.
- Lester B. Pearson School Board has installed HEPA filters within all classrooms at Clearpoint.
- A number of classrooms are composting. A staff member, Della Graham, has submitted an application for a grant to help build a compost enclosure outside on the school grounds.

8.3 Primary Years Program (PYP) Update

- Grade 6 exhibition has started. The theme of their exhibition is “Where we are in place and time”.

8.4 Teachers

- Kindergarten: Students are working on their celebration unit, learning about different cultures and how their festivals are celebrated.
- Grade 1 and 2: Students are working on their unit on toys. Students will be going on virtual exhibits at the Canadian Museum of History and Canadian Toy Collectors Society. Students are also getting familiar with Chromebooks.
- Grade 3: Students are working on their unit on leaders. Students are researching a leader, begging to use Google Slides, and becoming more proficient with their research.
- Grade 4: Students are wrapping up their unit on space. Taryn Tomlinson from the Canadian Space Agency was a guest speaker. Brian Ewenson, an aerospace educator, will meet the students via a Zoom meeting.
- Grade 5: No report was presented at this time.
- Grade 6: No report was presented at this time.
- Gym: No report was presented at this time.

8.5 Daycare

- Holiday crafts are in full swing.
- This Friday is a ped day and the theme for the day will be pyjama day. It is also national cookie day; children will be making cookies with emojis on them as well as making pillows with emojis on them.
- 12 daycare staff members will be renewing their first aid certifications this Friday.
- As of January, daycare services during ped days will be reduced to 8 hours a day. Tassie will inquire whether a 7:30 am or 8:00 am start would be more suitable to the majority of parents who use the daycare services.

8.6 Home & School

- Holiday fair is being extended by an additional week (until December 13).
- Home and School will be running a membership campaign in January.
- H&S and Cremerie Valois will be hosting a community cookie decorating event on December 19.

8.7 LBPSB PC Rep

- Reginal breakout rooms and subcommittees have started and occur every 2 months.
- Place Cartier Adult Education Centre will move to the St. Thomas High School building.
- The Intercultural Committee is interested in knowing which boards perform land acknowledgements prior to meetings. Marc would like to suggest that we have further discussions on this topic during our next meeting.

- Central Parents Committee is looking to invite guest speakers in the following year to address topics such as COVID management, mental health for students, and anti-racist practices in schools.
- The Green Environment Committee will be asking the school board to have a 5-year plan on what sustainability initiatives they are undertaking. A survey will follow to gather information about what green initiatives and sustainability are happening at each school.
- Karina suggested if we can share the PC calendar of GB functions (a suggested calendar of recurring events that GB members should expect to work with on an annual basis). We will include those events as part of our own agenda/minutes as they come up, but the entire list can be found in the annex.

9 Varia

- GB Bios

We will still collect any bios or photos of GB members who have yet to submit theirs.

10 Correspondence

- None

11 Dates of next meeting

- Wednesday, January 13, 2021 @ 6:30 p.m.

12 Adjournment

- A motion to adjourn the meeting at 8:13 pm was initiated by Suzanne, seconded by Marc. Motion carried unanimously.

Annex

Calendar of GB Functions

Revised 2018

The following is a suggested calendar of recurring events that governing board members should expect to work with on an annual basis. Some board consultations consistently come out at the same time of the year. Other events on this calendar will likely take place within the suggested calendar period. Please consider this calendar as a guideline only. References to the relevant sections of the Education Act are in parentheses were applicable. Please note that the GB needs to meet at a minimum 5 times per year and that monthly meetings are not a requirement under the law. The different items below are organized into tentative meeting groupings.

Please note that a decision of a majority of the votes cast by GB members entitled to vote present in a meeting where quorum has been established is required for every proposal that the GB must approve or adopt as per the Education Act.

September
<ul style="list-style-type: none"> ● Final meeting of the previous year's GB will adopt annual report and approve financial report to be submitted to the school board ● Annual GB AGM to elect all GB members and GB substitutes (51.1), as well as nominate representative and alternate representative to Parent Committee from elected GB members
October through December
<ul style="list-style-type: none"> ● First meeting of new GB for current school year ● Election of Chair and other positions (s. 56, 107) ● Appoint community reps * (s. 42(5)) and industry reps for vocational centres (s.102, 106,107) ● Internal rules of management are reviewed and adopted with any changes ● Prepare and adopt annual GB operating budget (s. 66) ● Establish daycare advisory committee, upon request only * ● Review recommendations from GB annual report ● Major School Change (If applicable) (s. 212) ● Enrollment criteria consultation (if applicable)* (s. 239) ● Report on TTFM Bullying and School Safety report and ISM Bullying and Violence tabulations for prior school year * ● Report on and evaluate results of ABAV plan for prior school year (s 83.1) * ● Approval of Field Trips and Fundraisers scheduled for October, November, December ● Review Finalized school/centre budget (s. 95, 110.4) ● Review educational project (s. 75, 109.1) ● PEF submissions ● Make public the school or centre educational project (s. 83 and 109.1) ● Begin periodic review of educational project * (s. 74) ● Approval of Field Trips and Fundraisers scheduled for January, February

Calendar of GB Functions

February and March
<ul style="list-style-type: none"> ● Capital budget priorities (s. 96.22, 110.13) ● Selection criteria for principal/centre director consultation (s. 79, 110.1) ● Budget consultation begins ● Report on evaluation (s.74, 110.10) ● Review GB composition and request change from school board, if desired (s. 43, 103) ● 3 year plan of allocation consultation ● Establish principles re cost of the documents (s. 77.1, 110.3.2) ● Propose changes to ABAV Plan where applicable (s. 83.1) * ● Approval of Field Trips and Fundraisers scheduled for March, April
April through June
<ul style="list-style-type: none"> ● Review rules of conduct and safety measures* (s. 76) ● Report on TTFM Engagement and Our School report * ● Major School Change launch (if applicable) (s. 212) ● Adopt school/centre proposed budget (s.95, 110.4) ● Teaching Material for next year * (s. 84) ● Approval of Field Trips and Fundraisers scheduled for May, June ● Approve school/centre fees (s. 77.1, 110.3.2) ● Approve Subject Time Allocation for the following year (s. 86, 110.2) ● GB annual report (s.82, 110.3.1) ● GB Financial report (s. 82, 110.3.1) ● Approve field trips and fundraisers scheduled for September, October

* Youth sector only

Please note that GB meetings do not take place during the months of July and August