



2020



2021



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Daniel Trotto

Location: Clearpoint Elementary School		Date: Wednesday, January 13, 2021		Time: 6:30-8:28 p.m.
Attendees Governing Board (GB) Members:		Attendees GB Substitutes:	Attendees Parents/other:	Absent:
<ul style="list-style-type: none"> • David Estok • Allison Saunders • Dahlia Singh • Daniel Trotto • Gabrielle Forestell • Karina Leonard • Katherine Wiebe • Kimberley Villarroel • Louise Sudia 	<ul style="list-style-type: none"> • Marc Lucke • Marilyne Boyer • Rebecca-Anne Belmonte • Sandra Fisher • Stuart Kemp • Suzanne Larkin • Tassie Fyon 	<ul style="list-style-type: none"> • Tatiana Mendez • Tayba Huot • Wendy Mendoza 	<ul style="list-style-type: none"> • A total of 20 participants attended the meeting, including those explicitly listed here. • Rean Sayegh Lawand 	<ul style="list-style-type: none"> • Marie-Flore Gignac • Catalina Clavero • Maria Benavides

Agenda		
1. Welcome	5. Business Arising	9. Varia
2. Approval of the Agenda	6. New Business	10. Correspondence
3. Approval of the Last Minutes	7. Field Trips, Fundraisers & Activities	11. Date of next meeting
4. Public & Member Question Period	8. Reports	12. Adjournment

- 1 Welcome
 - Katherine opened the meeting at 6:34 p.m. by welcoming everyone to the January meeting of the Clearpoint Governing Board.
- 2 Approval of the Agenda
 - A motion to accept the proposed agenda was initiated by Suzanne, seconded by Louise. Motion carried.
- 3 Approval of the Minutes
 - A motion to accept the minutes from the last meeting (December 2, 2020), was put forth by Kimberley, seconded by Dahlia. Motion carried.
- 4 Public & Member Question Period
 - No members of the public brought forward any questions they wanted to address.
- 5 Business Arising
 - There were no items to discuss.

6 New Business

6.1 LBPSB Budget 2021-2022 Consultation

- The LBPSB Budget 2021-2022 Consultation document has been circulated to all governing board members for review. Questions and concerns will be discussed at the next GB meeting.

6.2 Budget proposal for 2020-2021

- Mr. Estok presented the budget proposal for the 2020-2021 school year.
- A motion to accept the budget for 2020-2021 as presented, was put forth by Louise, seconded by Rebecca. Motion carried.

6.3 EPCA COVID-19 related survey(s)

- EPCA had previously tried to circulate a COVID-19 related survey to all Clearpoint parents through the school administration. The survey had a short deadline time of 24 hours, which did not allow time for both the administration and governing board to review.
- A motion to accept a draft letter, in care of our governing board parent representative (Marc Lucke), with information or surveys related to COVID-19, with the intent to circulate the information/survey to the parents of Clearpoint students, was put forth by Katherine, seconded by Marc. Motion carried.

6.4 Proposal for changes to school calendar

- Mr. Estok proposed to move the local ped day set on February 5th to April 30th. An additional local ped day (previously mandated by the Minister of Education) was proposed for May 17th.
- A motion to accept the proposal for changes to the school calendar as presented, was put forth by Stuart, seconded by Suzanne. Motion carried.

7 Field Trips, Fundraisers & Activities

- No field trips are scheduled for the time being.

8 Reports

8.1 Commissioner

- Marilynne presented her November and December reports. Please see appendix A and B respectively.

8.2 Principal

- Mr. Estok presented his report. Please see appendix c.

8.3 Primary Years Programme (PYP) Update

- Grade 6 students will be presenting their research through a virtual exhibition during the last week of February. The annual summit will be held on January 18, where grade 6 students will be able to connect with local experts related to their research.
- All grades with exception of K and K4, will start their third unit of the year.
- February's attitude of the month will be on caring, where students will be encouraged to perform caring acts throughout the month.

8.4 Teachers

- Kindergarten: Students are working on their celebration and winter units .
- Grade 1 and 2: Students are working on their toy unit.
- Grade 3: Students finished their unit on leaders and now starting a new unit on money.
- Grade 4: Students started a new unit on advertisement.
- Grade 5: Students are working on their art unit.
- Grade 6: Students are working on their exhibition unit.
- Dance: Pre-K students are expanding their appreciation of dance through a combination of games and movement activities. Grades 3 to 6 students are working on their choreographies to be performed during their lip sync battle.
- Gym: No report was presented at this time.

8.5 Daycare

- Kids are spending most of their time outdoors since the weather has been wonderful.
- Preparing for a curling theme ped day on January 25. Equipment has been rented through Rocks and Rings for the entire week of the 25th.
- Tassie proposed a lunch fee increase from \$2 to \$2.25 for the 2021-2022 calendar year.
- A motion to accept the lunch fee increase, was put forth by Suzanne, seconded by Stuart. Motion carried.

8.6 Home & School

- Rean is the new treasurer for Home & School.
- The Virtual Holiday Fair has come to an end. However, Home & School proposed to run the following campaigns continuously throughout the school year.
 - Brulerie Des Monts
 - Recipes in a Jar
 - Tru Earth
- Home & School has generously provided coffee and treats to the staff at Clearpoint last December and will do so again this January. They would like to continue this initiative one day every month for the rest of the school year but may not be able provide the funds without the support of others. They proposed sending out a communication to the parents, asking if they would like to contribute any amount possible to this initiative.
- Home & School is looking to running bookfairs with Babar Books and Chapters, both online and in-store (should in-store shopping be permitted).
- A motion to continue the proposed campaigns continuously throughout the school year, as well as sending out a communication to the parents for the coffee and treats to the staff, was put forth by Tassie, seconded by Kimberley. Motion carried.

8.7 LBPSB PC Rep

- The meeting scheduled for January 15 has been postponed until next week.
- Various COVID measures have been discussed.
- About 10 schools have had their air quality tested. Clearpoint was not one of them.

- EPCA is trying to present their concerns about lack of distant learning options.
- There have been some minor changes to the parent committee internal rules and procedures.
- The regional sub-committee is providing a presentation next Tuesday on managing anxiety during the pandemic. The presentation will be opened to all parents and can be found here: https://beta.jlife.app/events/279?fbclid=IwAR05RHIFSqq8v8IKMzDx_SnOXMW5L2cosPttWjsY6CwAfowa_vBeP9zn4Q

9 Varia

- None

10 Correspondence

- None

11 Dates of next meeting

- Wednesday, February 10, 2021 @ 6:30 p.m.

12 Adjournment

- A motion to adjourn the meeting at 8:28 pm was initiated by Louise, seconded by Tassie. Motion carried unanimously.

Appendix A

Marilyne Boyer – Ward 8 Report- Clear point, Sherbrooke Academy Jr. & Sr., and Beacon Hill
mboyer08@lbpsb.qc.ca

November 2020

Highlights of interest from Council, November 09, 2020

- The new acclaimed commissioners took their oath of office. The incumbent commissioners in Wards 2, 3 and 4 as well as the incumbent Chair will be sitting on Council until the election process is restarted.
- Administration Staffing: There were 2 appointments
 - Alana Quinn-Leroux be appointed Director of the Human Resources Department of the Lester B. Pearson School Board.
 - Darren Becker be appointed Director of the new merged Communication and Community Development Department
- Report Card: It was confirmed that as per the Government's requirements, there will only be two report cards for the 2020-2021 school year. One in January 2021 and one in July 2021. Each will be worth 50% of the overall grade.
- LBPSB Task Force on Equality and Inclusivity – The Task Force has created five subcommittees, each led by a non-LPBSB committee member: Race and Ethnicities; Religion; Sexualities; Abilities; and Genders. The Task Force is asking staff, students, parents and other LBPSB community member to share with them their stories both good and bad to get a better picture of the situation within the School Board. See the school board's website for more information: <https://boardsite.lbpsb.qc.ca/news/post/an-invitation-from-the-task-force-on-equality-and-inclusivity>
- Central Students Committee – the committee has created 3 subcommittees that will look at different aspects of student life: Community Service, Leadership and Social Media
- Special Needs Advisory Council (SNAC)
 - Angela Berryman, the previous parent commissioner of students with special needs, resigned as she is now the acclaimed commissioner for Ward 12. She will be replaced by Susana Lazaro
 - The November 25th, 2020 SNAC meeting will be replaced by a special Zoom presentation on Sexuality and Autism Spectrum Disorder given by Dr. Isabelle Henault. Up to 500 parents will be able to access this

presentation. See the SNAC website for more information:
<http://snac.lbpsb.qc.ca/>

- Parent's Committee – Discussed Covid challenges. Overall, the parents are satisfied with how the administration has been handling the crisis.
- Vice-Chair of the Council of Commissioners – Congratulations to Ms Judy Kelly who was appointed Vice-Chair of the Lester B. Pearson School Board Council of Commissioners.
- Executive Committee: The executive committee members were appointed as follows:
 - Commissioner Eric Bender as Chair;
 - Commissioner Craig Berger as Vice-Chair ;
 - Chair Noel Burke as a member;
 - Commissioner Angela Berryman;
 - Commissioner Marilynne Boyer;
 - Commissioner Frank di Bello;
 - Commissioner Judy Kelley;
 - Parent Commissioners Kristoffer de Forest and Susana Lazaro; and
 - Co-opted Commissioner Allison Saunders
- Other Council Committees – The members of the other Council Committees were also appointed, see the link below for the full list of committees and members:
<https://boardsite.lbpsb.qc.ca/Modules/FileManagement/files/Root/Council/docs/Committee-Membership-Chart-Nov20-V2.1.pdf>

- Renovation/Purchases resolutions of interest:

THAT the contract for the **installation of a ventilation system in the 4 basement classrooms at the Pearson Electrotechnology Centre** be awarded, in accordance with the tender documents, to the lowest compliant bidder, 9076-6759 Québec inc, doing business as Réfrigération Yvan Allison, for an amount of \$113 088, 70)

THAT the contract for the **purchase of 420 air purifiers with high-efficiency particulate air (HEPA) filters** be entered into by mutual agreement between the Lester B. Pearson School Board and Novexco inc doing business as Hamster for \$518,600.54 (plus taxes)

Note: It was confirmed at Council that the number of purifiers to be purchased is sufficient to outfit all classrooms in the 16 naturally ventilated schools in the School Boards. The remainder of the school are mechanically ventilated and will have their filters upgraded to MERV-13 filters (already ordered and of the grade recommended for situations such as the current one). This means that the ventilation in all the LBPSB schools will be upgraded in the coming weeks.

Other News:

- School Elections: Minister Roberge sent a communication to the School Boards on November 13, 2020 to advise that the School Election process will restart on November 21, 2020 with voting days being December 12, 2020 (vote par anticipation), and December 19 and 20, 2020 for the actual voting days. The extra day was added to allow for the social distancing requirements. If you have not yet registered as a voter, please do so (see the School Board's website for more information: <https://boardsite.lbpsb.qc.ca/#>). While you do not have to vote for your Ward Commissioner since the previously acclaimed commissioners remain in office, your vote is still needed to elect the Chair. More information will be available in the coming days.

Appendix B

Marilyne Boyer – Ward 8 Report- Clearpoint, Sherbrooke Academy Jr. & Sr., and Beacon Hill
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December 2020

Highlights of interest from Council, December 7 and 14, 2020

- Administration Staffing: There were 2 appointments.
 - Anne Marie Lavoie was appointed Assistant Director of the Human Resources Department of the Lester B. Pearson School Board.
 - Danielle Laplante was appointed Director of Finance for the Lester B. Pearson School Board.
- Financial Statement: They were approved and presented at the meeting. Overall, for 2019-2020, there were revenues of \$302,347,547 and expenses of \$310,304,999, for a deficit of \$ 7,957,451. The deficit is due to the additional measures needed due to the COVID pandemic. It is expected that this trend will continue for 2020-2021, since the pandemic is not yet resolved. There may be some financial relief still to be received from the Government, however, the extent of these contributions are not yet known.
- LBPSB Task Force on Equality and Inclusivity – Dr Myrna Lashley, head of the LBPSB task force on Equity and Inclusivity came to discuss the work of the task force. She reminded people that the taskforce intends to use an evidence-based approach so they rely on the LBPSB community (students, staff and other community members) to provide their stories, good or bad. See the school board's website for more information: <https://boardsite.lbpsb.qc.ca/news/post/an-invitation-from-the-task-force-on-equality-and-inclusivity>. Dr. Lashley was invited to come provide taskforce updates at the Council meeting every 2 months.
- Central Students Committee – the committee has conducted surveys of their members and the results indicated that the students were feeling increased stress due to the pandemic and that the hybrid learning was not working well for most of the students who provided answers. The Committee is looking at increasing their publicity and communication with the LBPSB's student population.
- Special Needs Advisory Council (SNAC)
 - The November 25th, 2020 SNAC special Zoom presentation on Sexuality and Autism Spectrum Disorder given by Dr. Isabelle Henault was very well received and attended. See the SNAC website for more information: <http://snac.lbpsb.qc.ca/>

- Parent's Committee – During the last month regional meetings were held. Topics discussed included anxiety and mental health and a resolution was passed to recommend that the Schoolboard works at reducing its carbon footprint (more information to come).
- Council Committees – The Chairs and vice-chairs as well as the updated list of members for Council Committees were also approved, see the link below for the full list of committees and members:
[COUNCIL COMMITTEE MEMBERSHIP CHART NOV 2020 updated Dec.1 . 2020.pdf \(lbsb.qc.ca\)](#)
- Consultations

The Budget consultation was launched. The responses are due on 31 March 2021. The new format was unanimously found to be a lot more user friendly that it was in previous years so Council is hoping to get more feedback. In particular, Council and Administration are hoping on some suggestions on potential savings to help offset some of the expected COVID expenses and to help the School Board strive to be a lean and efficient board.
- Renovation/Purchases resolutions of interest:

It was confirmed at Council that the installation of the new air purifiers is well underway in the 16 naturally ventilated schools in the School Board and that the work should be completed before the Holidays.

Other News:

- School Elections: Minister Roberge sent a communication to the School Boards to advise that once again the School Election process was suspended. Due to the pandemic, the elections have now been suspended until further notice.

Appendix C

Jan. 13, 2021

Governing Board Principal's Report



-Thank you Clearpoint Families: Thank you to our Clearpoint Community for the generous contributions made to our Christmas baskets. The final total was close to \$3000. We had a number of emails from the recipients who were very grateful. Some of the kids also received free on-line cookie decorating classes with Cremerie Valois – and again expressions of gratitude from the families who received these gifts are important to pass on. Thank you to everyone who made these acts of caring and kindness possible!

-Calendar Changes: As you know, the Minister of Education has mandated some changes to be made in the school calendar. Specifically, extra pedagogical days have been added on Jan. 25th, and Feb. 8th. Schools have also been given one extra pedagogical day to place locally. To summarize, the changes proposed to this year's school calendar are as follows:

- Board wide ped day on Mon. Jan. 25th

- Board wide ped day on Mon Feb. 8th

- We would like to move the local ped day now set for Feb. 5th to April 30th

- There would be a second set of parent – teacher interviews (for parents of IEP students and other students teachers are concerned about) on April 29th. This would replace our portfolio evening for this year only.

- We would like to add the final local ped day on Mon. May 17.

-Update: First Term Reports: During Minister Roberge's announcement last week, the possibility of delaying the release of first term reports was mentioned. It was decided today that the new date will be Jan. 29. This information will be communicated to all parents locally and by the school board. Report cards will be released digitally through the Mozaik Parent Portal.

-Virtual Open House: As mentioned in an email to parents sent out last Friday, the school board is organizing a Virtual Open House session for all elementary schools. As of Jan. 15 (Friday), our promotional video and other digital documents will be available for parents to view through the school board website and through a link posted on our website. The virtual open house will take place on Jan. 19th from 6:00 – 8:30 p.m. and a number of staff members will be available to answer questions parents may have about Clearpoint during an zoom session. Access to the zoom session will be provided to parents by the school board.

-Registration Information: We are now taking sibling registrations for 2021 – 22 for K-4 and K-5. Grade 6 going to HS registration will take place the week of Jan. 18. New student registration will take place for all grades Jan. 25 – Feb. 5 ; Re -registration for students already attending Clearpoint K-5 to grade 5 will take place Feb 1-5. All of this information is available on the Clearpoint website and will be summarized in the



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first parent newsletter this week. Note that re-registration will take place using the Mozaik parent portal; new registrations and K-4/K-5 sibling registrations will be done in person.

Respectfully submitted,
David Estok