



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Amanda Blackburn

Location: Clearpoint Elementary School Time: 6:30	Date: Wednesday, June 13, 2023
--	--------------------------------

Attendees Governing Board (GB Members):		Attendees GB Substitutes	Attendees /Parents/ Other:	Absent:
<ul style="list-style-type: none"> • David Estok • Tassie Fyon • Amanda Blackburn • Marilynne Boyer • Vaughn Peters • Loretta Kao • Rean Sayegh • Rebecca-Ann Belmonte • Melanie Flores 	<ul style="list-style-type: none"> • Susannah Riley • Vaughn Peters • Liz Lopez • Bill Mang • Marc Lucke • Sabrina Inglesi • Dahlia Singh • Suzanne Larkin • Rean Sayegh 	<ul style="list-style-type: none"> • Wendy Mendoza • Amy Wong • Tatiana Mendez 	<ul style="list-style-type: none"> • Maria Pan • Layla Baroca • Christine Scholes • A total of 24 participants attended the meeting, including those explicitly listed here. 	<ul style="list-style-type: none"> • Alex Bardoux • Albert Laurin • Daniel Trotto • Dominique Bensadoun • Erika Gunn

1. Welcome: Liz welcomed all and our new Principal Ms. Maria Pan. The meeting started at 6:40.
2. Approval of the Agenda: **Motion to approve by Mme. Suzanne and seconded by Ms. Dahlia.**
3. Approval of Minutes from May 17, 2023. **Motion to approve by Susannah, and seconded by Mme Suzanne.**
4. Public & Member Question Period:
 - Agendas: Some parents are concerned about the usage and cost of agendas, considering many feel that they are rarely used. Most teachers use emails or Seesaw. The agenda includes the code of conduct and procedures. The cost is like the agenda cost. The agenda prepares students for high school. We can continue to talk with staff about their use.
 - We had the opportunity to be part of different track and field races, and noticed that most of the schools that participated had a tent to shade from the sun, and we did not, we had one but with no logo and it's heavy. We can look into getting one with the Clearpoint name



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

and a cooler. We will talk to Home and School to help us with this goal. They had a final meeting for the year. It will be brought up next year. Torn tarps might need replacement.

5. Business Arising:

5.1. School Code of Conduct:

- Handed out at last meeting – no changes to its content. Reviewed on an annual basis.
- Correction about Youtube.
- There are concerns that the wording of the dress code unfairly targets girls' clothing, and a lot of leeway for girls to be targeted, see this at all levels of schooling. Some parents are uncomfortable and worried about the message to girls. It incites that they are a cause for concern. To be reviewed for next year's agenda.

6. New Business

6.1. School Calendar 2023-2024

- There aren't any significant changes in the setup. There are some undecided dates: holidays. Local ped days and length of terms will be the same.
- K4-K5 progressive entry is not on the calendar but is planned.
- The English school board has kept 4 ped days in August, which teachers need.
- March break is the same in the English and French Boards.

Motion to approve by Ms. Dahlia and Mme. Suzanne.

6.2. Supply Lists:

- K4, K5, 1 and 2 would like to change for 3 boxes of tissues – can't require it but we can mention it as optional, parents have been very helpful and willing to supply. Maybe we can make a complaint to the school board since we can't require it. Class action suit from parents in Quebec has made it difficult to ask for extras.

Motion to approve by Mme. Suzanne, seconded by Ms. Melani.

6.3. Annual Reports: Literacy Program, Educational Project:

- Detailed documents sent out about our progress. Want to thank Mme. Suzanne for prompting about the literacy report. Question from orientation, need to formally and effectively publicize this info. Teachers have done such a good job, especially Suzanne Robinson who put it together.
- Methods for evaluation change between languages. Early literacy skills are similar in both languages. Comparable assessments. A suite of metrics evaluated not just CVC or vocabulary words. Kids who struggle in one language, also struggle in another language. Going forward how do we focus on students struggling in only one language – looking for a solution next year, but it is a question of resources. Kids are tested in both languages.
- Used in the K4 program, wondered how K5 is incorporated for early literacy. How do we address those who did not get K4 early intervention in schools? Always been the case



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

that kids come to school at different levels of development within their cohort, but the school is well adapted to differentiated instruction to meet the needs of different students. Some teachers have had literacy training and incorporated it into their teaching. Literacy in K4 and K5 teachers talk together often to make sure they know what has already been taught. Teachers know how to make it challenging for every student.

- Publish in the newsletter that we can get access to a cloud library at Pointe-Claire public library. You can download a cloud library app.
- Annual Report educational project: gives us scope since having made changes during COVID-19 times. Unfortunately, data for grade 6 exams is still not finished. The document will need to be updated. Results are reviewed and are a big part of the annual report. Ministry isn't great at monitoring projects over time, as objectives keep changing, it is to be expected to a degree as the school board changes, which we expect in the fall.
- Maybe there are reminders we can do to prepare kids mentally for board and ministry exams, what exams are done and when would be nice info for parents to have. So we can talk to parents about getting to bed early and mentally prep them.

Motion to approve the annual reports by Mr. Bill, and seconded by Vaughn.

6.4. School Fees 2023-2024:

- IB fees are going up 5%, which is part of the justification for the increase. There is also an increase in substitute costs (where the bulk of the IB budget goes – so we can have sub teachers come in to cover classes so teachers can get training.)
- Commercial materials haven't increased too much, but it is what we are being charged by our suppliers. Higher fees for different grade levels, so the cost isn't uniform.
- Home and School offers to pay for parents struggling with costs with Helping Hands.
- Parents are worried that materials and workbooks are not being used properly. Workbook to reflect what teachers want to use. We would like that what we are buying is being used. If we are paying it, we want to get them all back at the end of the year.
- Textbooks are approved by the ministry, but teachers have the right to decide what they will use to teach. It's important to meet QEP goals, and we monitor if targets are met.
- Some French books have digital resources and some don't – parents suggest having a French book that has a digital resource is helpful for students to practice at home.

Motion to approve school fees by Ms. Melanie, and seconded by Marc.

6.5. Daycare Rules and Regulations:

- Nothing has been changed except the principal's name,
- Lunch fees have changed, from \$2.25 to \$2.50 but the increase was already approved in January. Got new dates for Ped Days where we don't have daycare on the website.



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

- Next year's Ped Days list was passed out by Ms. Tassie, \$12 none non-negotiable, and fees for activities have gone up. Mad Science \$16 activity fee – cut things out because it was originally \$25, parents do not register at once, parents register on a need base.
- There are no comments about the cost of activities from parents.

Motion to approve fees and activities approved by Rebecca and seconded by Vaughn.

7. Field Trips, Fundraisers & Activities

7.1. The Phoenix Project:

- The project Genesis is with a grade 2 student. Back in February, she was recognized by CBC as a black changemaker, creating school bags with supplies for students in need. Collecting now until mid-September. Hard to collect over the summer, but cheaper to buy in the summer. Maybe we can use some Home and School money to help with this project for kids in this school. Notes of encouragement are welcomed.

Motion to approve by Susannah and seconded by Ms. Tassie.

8. Reports

8.1. Principal:

- You are all going to love the new Principal Ms. Maria Pan. The school is in good hands. It is lovely that she is here and going to be part of the community.
- Volunteer lunch, thanks to the staff and volunteers for preparing. It is a strength of our school and thank you to everyone who came.
- The BBQ went well and great job by Home and School. Thanks for a fantastic year.
- 51 kids from grades 4, 5, and 6 participated in the Math competition. There were almost 400 schools participating, Thank you to the teachers who prepared the students. We did better than the national average, but don't know where we placed. Grade 6 placed 1st in Math Olympics which put a spotlight on Math. Haven't done this competition since before COVID. At an assembly, students were recognized for their participation and increased school pride.
- Boys R Us was a great success and had about 50 boys and parental figures. Thank you to Vaughn, Mr. Bill, Graham and Ms. Louise. Maybe one year the school can prepare for a girl's day and one year a boy's. Mme. Suzanne is taking over Girls in Motion. Ms. Louise had worked tirelessly on these projects.
- On a personal note enjoyed the support of parents and staff and has been a joy to be here It was a great way to end a career in education. Thank you for all your help and support.

8.2. Teachers:

- K5: Mme. Suzanne - finishing units, hoping to use sprinklers, but the weather hasn't been on our side. Hopefully, the kids will have extra time outside. Tomorrow we are going to have a Father's Day celebration in the park with kids, dads, uncles, grandparents etc. to celebrate the dads in our lives.



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

- K4: Ms. Melanie: finishing how we organize ourselves and summertime safety. Paint night component with kids and parents at night. Sang French and English songs. Asking for feedback on activities throughout the year, trying to find out what would be fun to do again.
 - Cycle 1: Wrapping up 2 units, Community Helpers and Jobs unit. Some amazing parents came to present their jobs, children loved it. It opened our eyes to nontraditional careers. Sports Day Friday and ice cream. Plan to have outdoor fun.
 - Phys Ed.: Mr. Bill: We participated in the track meet, on a hot day, but the kids were happy and did really well. We got a lot of ribbons, they were all happy and cheering on their friends, everyone watching the relay. It was a lot of fun. Thanks, Ms. Yates for the prep on that event. Lunchtime Hockey and ringette finished up with Asparagus beating the Baconators. Lunchtime soccer for grade 4 – we saw sportsmanship improve and see differences in the yard. Thanks grade 5 students for being Refs and coaches. Grade 5 -6 soccer will be the last day of school. Sports mobile will be here tomorrow until Friday. It has been a pleasure working together.
- 8.3. Primary Years Program (PYP) Update:
- None
- 8.4. Daycare
- Wonderful Ped Day June 6: Funtropolis in Laval. Registration for 121 students. We needed a 3rd bus and asked parents to volunteer. It was a great experience and the kids had a blast.
 - Registration for daycare is up and running on Mozaik for next year.
- 8.5. Home & School:
- Safety in Media Online presentation – Parents register through the Home and School website. There will be an email with a link, with funds so there will be no fees for parents.
Motion to Approve by Ms. Dahlia and seconded by Ms. Melanie.
 - Fun Day was a great success with over 800 people registered.
 - Urban seedlings didn't do well, only 8 orders.
 - Most of the money we have has been allocated.
 - Voted for new executives: Rean is treasurer, Jennifer Roy is Secretary, and Marley Cosner is going to be working communication with Tracy. Angela Dandy will be President.
 - Parents suggested more hot lunches. Looking into what is appropriate and feasible. Need to be careful not to have more than 3 external vendors.
 - Teachers please send receipts for teacher allocations to Rean.
 - If the grant for the play structure is not approved we might be able to apply for community funding through Home and School.
- 8.6. LBPSB PC Rep:
- Zoom issues (they are all virtual meetings) – equity, diversity and inclusion plan will be distributed soon.
 - Brought up Library issues, which will be looked into further next year.



2022



2023



Clearpoint Elementary School Governing Board Minutes of Meeting

8.7. Commissioner

- Long meeting, most not of interest to the Clearpoint community – lots of construction happening over this summer.
- We approved the administrative changes for the coming year. We will have a new principal.
- The last of the school bus contracts have been signed with Transco. Contract for 6 years, so should have more stability.
- We did approve the transportation organization plan, not many changes, only one school changed the start time by 5 minutes.
- Upcoming: Educational projects will be changed next year. The last stages of putting together a report compared to government proposals. Marks are not the only sign of success and need different measures of success. By the end of the year 2023, it will be sent to the principals to see how it will affect the schools.
- Come soon is the policy on school and daycare fees which is being updated for next year. Made a point of clarifying for parents how the process is. Put in place to make sure there are no kids left behind, so publishing more places to find resources, especially for parents who are scared or don't know who to talk to.
- We received budget parameters from the government, so working on the budget for the school board and the schools.

9. Varia:

- Clearpoint Choir had a performance. 27 kids from grades 4,5, and 6 spent many lunch hours practising with Ms. Angela, Mme. Lajoie, and Mr. Vaughn. Parents of the kids in the choir were invited. Played piano and guitar. The kids rose to the occasion and did a great job.
- Ask to support another fundraiser, Ms. Dela's cousin passed away at a young age, and his school in New Brunswick started a fund in his name. Ms. Dela was asking for a donation to go to a scholarship fund in that community. Will be sent out more broadly soon.

10. Correspondence:

- 10.1. LBPSB: CF Montreal Fundraiser- June 21 at 7:30 p.m. Purchase through the following link: Get your tickets here (no promo code required): <https://billets.cfmontreal.com/cfm/#/c1df5458-bf65-4062-bc42-60eb24a279/shop/search?fac=CFM&locale=fr-CA&skin=cfmontreal>.
- 10.2. Council of Commissioners meeting highlights, sent by Mr. Estok. Includes staffing changes.
- 10.3. LBSPB Health and Safety: Summer Safety Tips.
- 10.4. LBSPB employees offered CPR Courses.
- 10.5. Public Health Air Quality from forest fires, asking to limit outdoor times.

11. Date of next meeting: September 6, 2023. Last meeting of the 2023 year, and AGA on the same day starting at 6:15. Need 4 places to be filled. In library. Vote on Chair and Secretary at AGA.
12. Adjournment: Liz closed the meeting at 9:10 p.m.

Motion approved by Mr. Bill and seconded by Amanda.