



2023



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Clearpoint Elementary School  
Governing Board Minutes of Meeting

Written by: Rebecca Belmonte

Location: Zoom	Date: Wednesday, November 8, 2023
Time: 6:30pm	

Attendees Governing Board Members:		Attendees GB Substitutes/Other	Absent:
Teachers	Parents		
<ul style="list-style-type: none"> <li>• Tassie Fyon (T)</li> <li>• Dahlia Singh (T)</li> <li>• Vaughn Peters (T)</li> <li>• Suzanne Larkin (T)</li> <li>• Miranda Tubbeh (T)</li> <li>• Jennifer Yates (T-sub)</li> <li>• Kimberley Villarroel (T-sub)</li> </ul>	<ul style="list-style-type: none"> <li>• Dominique Bensadoun (chair)</li> <li>• Susannah Riley (P)</li> <li>• Amanda Blackburn (P)</li> <li>• Loretta Kao (P)</li> <li>• Wendy Mendoza (P)</li> <li>• Rebecca Belmonte (P)</li> <li>• Rean Sayeagh (V)</li> </ul>	<ul style="list-style-type: none"> <li>• Maria Pan (principal)</li> <li>• Marilyne Boyer (COM)</li> <li>• Tatiana Mendez (P-sub)</li> <li>• Tayba Huot (CM)</li> </ul>	<ul style="list-style-type: none"> <li>• Marc Lucke (P)</li> <li>• Laura Palmer (P-sub)</li> <li>• Amy Wong (P-sub)</li> <li>• Liz Lopez (P-sub)</li> <li>• Frances La Porta (T-sub)</li> <li>• Kristin Eccles (T)</li> <li>• Laila Barroca (T)</li> </ul>

Agenda		
<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of the Agenda</li> <li>3. Approval of the last minutes</li> <li>4. Public &amp; Member Question Period</li> </ol>	<ol style="list-style-type: none"> <li>5. Business Arising</li> <li>6. New Business</li> <li>7. Field Trips, Fundraisers, &amp; Activities</li> <li>8. Reports</li> </ol>	<ol style="list-style-type: none"> <li>9. Varia</li> <li>10. Correspondence</li> <li>11. Date of the next meeting</li> <li>12. Adjournment</li> </ol>

1. Welcome:  
-Dominique opened the meeting at 6:36 with a territorial land acknowledgement. Rean will be a voting member today.
2. Approval of the Agenda: **Motion to approve by Mr. Vaughn and seconded by Rean.**
3. Approval of Minutes from October 11<sup>th</sup>, 2023: **Motion to approve minutes by Susanna and seconded by Mme Suzanne.**



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4. Public & Member Question Period:
  - No parent question period.
5. Business Arising:
  - 5.1. EDDI video for all GB members to watch:
    - It's about learning and bringing in the experts. Excellent inclusive nature. Being open-minded is important and the school board has a policy in place.
  - 5.2. Consultations due by November 17<sup>th</sup>, 2023
    - 5.2.1. Bill 9: Ensure the rights of students with the use of an ombudsman. At the school board level complaints will be addressed. The school board already had a complaint process. Now there is a timeline that must be respected. For example, once the principal is aware, that there is a 10-day delay, then it can go to the school board (15 days) and so on until the problem has been resolved. The ombudsman gives suggestions. There is a registry for the official complaint. This does not apply to acts of violence. Bill 9 has been in effect since August but the official steps will be placed on the website when it has been approved.  
GB Suggestion: When the form is ready, maybe a shortened version of the explanations can be placed on the site for the parents with a link that brings the parent directly to the form. The flow chart helps explain the process well.  
Dominique will write the letter and send it to the members for approval before Nov. 17<sup>th</sup>.
    - 5.2.2. Commitment to Success Plan: The MEQ creates a Strategic Plan. The School Board follows with a Success Plan including 9 objectives. This is the starting point each school has to create its Commitment to Success Plan which usually lasts 5 years. To create their Success Plan, the school board looks at the results of school surveys given to schools across Canada as well as the results from the Ministry exams. There is an annual report from the principal that goes to the Governing Board showing the results.
    - 5.2.3. Daycare Services and Fees: Daycare Policy and Fees Daycare fees are now \$9.20 per day and lunch fees are \$2.54 per day. All modifications have been on the school website since September. School Policy on fees indicates what can be charged.  
GB Suggestion: Highlight the document with the changes that should be reviewed.
    - 5.2.4. Enrollment Criteria: The criterion for students who get transportation to one school gets priority over students who have transportation to two schools. Early admission to kindergarten classes and reverse derogation are taken out of the evaluation policy and placed into the Enrollment Criteria.
6. New Business
  - 6.1. Remembrance Day ceremony: Last Mon. the daycare program welcomed a veteran and gave letters to veterans. At 9 am, next Wednesday, November 15<sup>th</sup> there is a bagpiper at the school Assembly.
  - 6.2. Arts: Tracking Black Canada. Zoom conference in each class in Feb.
  - 6.3. Pearson Education Foundation usually deals with outside donations but on Tuesday, November 28, the school is promoting Tuque Tuesday with a 2\$ donation. The change of date must be approved by the teachers.
  - 6.4. Holiday Fundraiser: Rainbow Day where each level wears a different colour on December 12<sup>th</sup>
  - 6.5. John Rennie's play: A Christmas Carol for Cycle 2 and 3, on December 15. The request is for 1 bus that shuttles the students back and forth. Cost of 5\$ per student for the activity.
  - 6.6. Library periods will restart. With the help of Home and School volunteers the students will be going to the library twice a month.



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6.7. Champions for Life: Recesses for Success programs. There isn't enough participation in the schoolyard. Ms. Pan read a book called *Reclaiming Our Students* by Hana Beach which explained that through play, there is a lot of learning and growth. This organization comes in and trains the 30-35 students. Beforehand there were "Peace Keepers" but this seems more structured and educational. The training will occur on November 23<sup>rd</sup> from 10- 12. Elena a lunchtime educator will be participating in the training as well. Laila Barroca will also be shepherding the program since it goes well with the IB program. Recognition will promote the program for future students. The date will probably change due to strike mandates.

6.8. Postponing Reading Week until later in the year as well as the Scholastic Book Fair.

**Motion to approve Mme Suzanne and seconded by Susannah.**

7. Business Arising

7.1 For Remembrance Day, there will be one minute of silence on November 10<sup>th</sup>.

7.2 New date for the senior show: On December 14<sup>th</sup> there's a daytime show from 12:10 - 13:10 and, an evening show from 18:30 - 19:30. The dress rehearsal will be in the morning of the day before.

7.3 TCBY distribution. All is prepared and we have 351 students. There's a request to give the teachers the combination code to unlock the freezer so they can get the TCBY cups at the right time. Approximately \$7000 profit from this fundraiser.

7.4 Parent-teacher interviews are online versus in person. The format is at 10-minute intervals with IEP interviews at 20 minutes.

GB Suggestion: to offer an in-person version for next year.

**Motion to approve Amanda and seconded by Kimberly.**

8. Field Trips, Fundraisers & Activities

8.1 Grad Committee: a) Krispy Kreme order forms will go out on Nov. 13<sup>th</sup> and orders will close on Dec. 4<sup>th</sup>. One night pick-up on Dec. 14<sup>th</sup> from 14:30 to 18:00 as well as 19:30 to 20:00. There will be a table at the Holiday Fair as well. A table could be placed next to the Daycare pick-up. The school's cost, 7\$ and they'll sell for 15\$. Profit should be around \$2500. The estimation for sales is 350 dozen. A parent will volunteer to pick up the boxes for the school. On Dec. 14 (senior show) coffee might be available.

8.2 Grad committee: Games room at Holiday Fair by the Grade 6 students led by two grad parents. The Maze will run the entire day. Students in each Grade 6 class will come up with 2 games each. The cost will be 1\$ games and 2\$ mazes.

**Motion to approve Miss Dahlia and seconded by Amanda.**



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9. Reports

9.1. Principal:

- Dominique emailed to all GB members the Principal's report, prepared in advance by Ms. Pan.
- Notable updates include: events in October (student pictures, musical performance from BHS' jazz band, LBPSB cross-country run and H&S updates – dance, Exploring Digital Parenting, start of pizza lunch and lunchtime activities), green light for parent volunteers at the library, 4 required fire drills and 1 required lockdown drill that went well, interim report cards were distributed on October 6 and on October 13 all teachers and support staff attended an IASS/Teacher Convention.

9.2. Teachers

- K4-K5 by Miss Kimberly and Mme. Suzanne  
In K4 the unit is "Who We ARE." The children are learning about how they are all the same and unique. The first parent component went well where children and parents decorated pumpkins. The next IB unit will be on schools as well as responsibilities and roles in schools, and end with schools around the world. We will be doing an outdoor classroom for the morning. The students also worked on seasonal changes and their visit to the Ecomuseum helped them see how the animals adapt and get ready for winter. The focus is on how humans, animals and plants adapt to seasonal changes. We are talking about hibernation, migration and adaptation. We are also working on Remembrance Day and preparing the students for our assembly on November 15th.
- Cycle 1: Ms. Dahlia,  
The IB Unit is "Where we are in place and time." The students are learning about maps and the compass rose and how they work. They are comparing the components of maps and how they've changed over time. They will be doing maps of their bedrooms as well as treasure maps.
- Cycle 2: They are working on the IB Unit "Advertisements." They are learning about techniques used in ads and how they impact consumer choices. They are creating their slogans and logos and creating their ads.
- Cycle 3: Grade 5 students are learning about natural disasters. Grade 6 students are working on the unit on electricity and they are creating circuits.
- Phys ed:  
The run went well and the students were practicing Ultimate Frisbee in Term 1. There may be a tournament next year. The younger students were doing Halloween activities. Presently there are Fitness stations to kick off boot camp as well as Yoga. As a team sport, there is handball. Intramurals for handball will be starting, 2 times a week for Cycle 3. It was mentioned how appreciative the parents were of the variety of sports being introduced to the students this year via their Gym classes and at lunch time.
  - Music:  
The students are learning the song called Soldier and a bilingual version of O Canada, in time for the Remembrance Day Assembly. Cycle 1 is learning the xylophone and Cycle 2 and 3 are practicing for the holiday Senior Show.

9.3. Primary Years Program (PYP) Update:



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- Most students are finishing the first unit of inquiry, soon parent letters will go home about their next unit of inquiry. We are seeing actions outside of the school, and students are having fun being in the newsletter. The first school assembly will be in November.

9.4. Daycare

- Helen-Marie helped with messages to veterans on postcards for Remembrance Day. They were placed in a big red pretend mailbox. The students also made posters for Remembrance Day. A former Clearpoint student and Captain Amos came to collect the cards from the students to give to veterans at St-Anne's Hospital for the veterans.

9.5. Home & School:

- Bread and Beyond Sun. January 28<sup>th</sup>. Make sandwiches for the shelter. Volunteers were parents and students.
- \$2000 from dance for Grad Committee
- Budding artist is going well. Orders will be done in November.
- Pasta lunches are going well too. Orders can be done online.
- Holiday Fair Dec. 2 and Donations are needed for prizes
- Scholastic Fair is postponed.

**Motion to approve Amanda and seconded by Mme Suzanne.**

9.6. LBPSB PC Rep Presented by Loretta (on behalf of Marc who was absent):

- New website presentation from Ombudsman
- GB training offered in early November

9.7 Commissioner

- A new coordinator Isabella will be starting.
- For trips out of the country, the Civil Liability Entrance just got updated. This may affect the field trips. For school trips, there was a limitation on which country could be visited but this has been changed, unless there is an advisory in place for a certain country.

10. Varia: None

11. Correspondence: None

12. Date of next meeting: Wednesday, December 13th (virtual)

The January and June meetings will be in person and all other meetings will be virtual.

13. Adjournment: Dominique closed the meeting at 9:00.

**Motion to approve by Miss Dahlia and seconded by Amanda.**