

SCHOOL REGISTRATION INFORMATION

Please note the following procedures for new student registration for the **2024-2025** school year.

We are now taking appointments for Kindergarten K-5 and K-4 registrations. (please note the periods for sibling and new student registrations below)

Sibling registration appointments will be held the week of January 15th.

New student registration appointments will take place from January 22nd to February 2nd.

Please call our school secretary Miss Tara at 514-798-0792 to book your appointment.

Registration appointments will be in person. We ask that only one family member be present for the appointment (please ask children to remain home during your appointment). Your signature on the various forms will be required; please bring a **blue pen** with you to the appointment.

Please bring the following **ORIGINAL** documents with you to the appointment:

1. Child's long form birth certificate (contains parents' names). If foreign birth certificate, must be translated to English or French and be accompanied by a Canadian-issued document (citizenship/status of child).
2. Eligibility certificate of a parent or sibling (if available)
3. Parent's citizenship (valid passport or birth certificate if born in Canada; citizenship card if born outside Canada).
4. Proof of residency (driver's license preferably).

- Also accepted: Document issued by a Quebec government department i.e. Quebec Child Tax benefit statement)

OR

- House Deed/Lease **and** other document showing home address (i.e. Hydro, Cable, Phone bill)

5. Medicare card for the child
6. Vaccination booklet

The link below provides information on several useful topics including the following:

- Eligibility requirements for Public English Schools.
- Find a school using your address.
- 4-Year-Old Kindergarten program.

<https://www.lbpsb.qc.ca/admissions>

Please feel free to contact us If you require more information. You can email Miss Tara at tbrisson02@lbpsb.qc.ca or our principal Ms. Maria Pan at mpan@lbpsb.qc.ca

Thank you for choosing Clearpoint Elementary
for your child's education!

