

## Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Rebecca-Ann Belmonte

<b>Location: Clearpoint Elementary (in person)</b>	<b>Date: Wednesday, April 12, 2023</b>	<b>Time: 6:45 - 8:33 p.m.</b>	
<b>Attendees Governing Board (GB) Members:</b>	<b>Attendees GB Substitutes:</b>	<b>Attendees Parents/other:</b>	<b>Absent:</b>
<ul style="list-style-type: none"> <li>• David Estok</li> <li>• Dahlia Singh</li> <li>• Rebecca-Ann Belmonte</li> <li>• Liz Lopez</li> <li>• Suzanne Larkin</li> <li>• Melanie Flores</li> <li>• Vaughn Peters</li> <li>• Sabrina Inglesi</li> <li>• Dominique Bensadoun</li> </ul>	<ul style="list-style-type: none"> <li>• Rean Sayegh Lawand (voting)</li> </ul>	<ul style="list-style-type: none"> <li>• A total of 10 participants attended the meeting, including those explicitly listed here.</li> </ul>	<ul style="list-style-type: none"> <li>• Albert Laurin</li> <li>• Tassie Fyon</li> <li>• Marc Lucke</li> <li>• Susannah Riley</li> <li>• Amanda Blackburn</li> <li>• Alex Bardoux</li> <li>• Marilynne Boyer</li> <li>• Bill Mang</li> <li>• Tatiana Mendez</li> <li>• Amy Wong</li> <li>• Daniel Trotto</li> <li>• Wendy Mendoza</li> <li>• Loretta Kao</li> <li>• Erika Gunn</li> </ul>

<b>Agenda</b>		
1. Welcome	5. Business Arising	9. Varia
2. Approval of the Agenda	6. New Business	10. Correspondence
3. Approval of the Last Minutes	7. Field Trips, Fundraisers & Activities	11. Date of next meeting
4. Public & Member Question Period	8. Reports	12. Adjournment

### 1 **Welcome**

- Liz opened the meeting at 6:45 p.m. by assuring everyone that there was quorum and thanking them for being present. Attendance was taken and Rean Sayegh Lawand was asked to be a voting member for the evening. She accepted.

### 2 **Approval of the Agenda**

- A motion to accept the proposed agenda initiated by Suzanne Larkin, seconded by Dahlia Singh. Motion carried unanimously.

### 3 **Approval of the Minutes**

- A motion to accept the minutes from the March 22, 2023 GB meeting amended with the various corrections was put forth by Suzanne Larkin, seconded by Vaughn Peters. Motion carried unanimously. *Corrections will be done by Rebecca Belmonte and sent to the person in charge of the school's website.*

### 4 **Public & Member Question Period**

- There was a comment concerning the use of inappropriate language being used on a bus. Mr. Estok mentioned that he usually made short visits on the buses. He said he would do a turn in the near

future and remind the students to be respectful. He asked that parents contact him when they have any concerns.

- There was a follow-up question concerning the use of parent-bought workbooks. A parent asked that if the workbooks aren't being fully used by the teachers, could they can be sent home regularly so that the unused pages could be done by the parents if they wish. Liz suggested that this is a question between the parent and the teacher and not something Governing Board can solve. *Mr. Estok will contact the parent in question.*
- A parent asked if it was possible to update the IB section of the Clearpoint website with all the IB letters (K4 to Grade 6) the students are working on placed on the site. The K5 section was complete. The K4 teachers communicate them by Seesaw to the parents.
- The Governing Board website also needs to be updated since none of the minutes since September have been posted. *Liz will ask Amanda to send the past minutes to the person in charge of updating the Clearpoint website.* Rebecca will send the list of GB members and substitutes to the person and at the next in person meeting a picture can be taken and also placed on the website. It's important because the Governing Board has an obligation to the community to keep them informed.

## 5 Business Arising

### 5.1 Governing Board Composition Consultation - Due April 13, 2023

- Liz wrote an email to the school board's secretary, Geneviève Dugré, to let her know of Clearpoint's decision.

### 5.2 Day, Time & Place of Council of Commissioners and Executive Committee Meetings for the 2023-24 School Year - Due April 13, 2023

- Liz wrote an email to the school board's secretary, Geneviève Dugré, to let her know of Clearpoint's decision.

### 5.3 Three Year Plan of Allocation and Destination of Immovables

- This point was discussed at the last meeting.

## 6 New Business

### 6.1 Research Request

- There's a graduate student from UQAM, Dorothy Michaud, doing research on internationally trained teachers and the challenges they face when enter the Quebec Education System. She wants these teachers have a voice and suggest changes if possible. Mr. Estok will give her the necessary support. A motion to accept the proposed activity was initiated by Suzanne Larkin, seconded by Melanie Flores. Motion carried unanimously.

### 6.2 Clearpoint Admission Policy

- Mr. Estok read the Admission Policy and explained that it followed the LBPSB criterion. Minor corrections were made before a motion to accept the proposed activity was initiated by Suzanne Larkin, seconded by Dominique Bensadoun. Motion carried unanimously.

## 7 Field Trips, Fundraisers & Activities

- Halo Run – May 11<sup>th</sup>, 2023: The activity is for Grades 4, 5, and 6. There's a \$20.00 fee per student. Parent volunteers are welcome.
- Track and Field – May 31<sup>st</sup>, 2023: The activity is for Grades 4, 5, and 6. There's a \$20.00 fee per student. It will take place at Pierrefonds Community Highschool. If it rains the date is moved to June 1<sup>st</sup> or 2<sup>nd</sup>.

- Children’s Museum (Laval) – May 29<sup>th</sup>, 2023: The activity is for Cycle 1 students. It supports their IB Unit “How We Organize Ourselves.” Parent volunteers are welcome. There’s a maximum cost of \$15.00 per student since it is partially subsidized.
- Iroquois Village (Sainte Anicet) – May 29<sup>th</sup>, 2023: The activity is for Grade 3 students. No parent volunteers are needed. The outing will last all day. There’s a cost of \$15.00 per student.
- Canoe and Kayaking Club – June 2<sup>nd</sup>, 2023: The activity is for Cycle 2 students. There’s a cost of \$10.00 per student. Students will be walking to and from the activity.
- Petting Zoo – May 19<sup>th</sup>, 2023: The activity is for Kindergarten 4 and 5 students. It will take place in the schoolyard at Clearpoint from 9:30 to 11:30. The total cost is \$220.00 which is \$3.50 per student.
- Helping Hands has funds if there are students who can’t afford the outings. Mr. Estok assures the GB that no students are left behind. There’s a suggestion that the funds can be used for end-of-the-year treats.
- A motion to accept all the proposed field trips and activities was initiated by Rean Sayegh Lawand, seconded by Sabrina Inglesi. Motion carried unanimously.

## 8 Reports

### 8.1 Principal

- Thank you to Home & School for the Staff Appreciation activities and the upcoming lunch that was delayed because of the ice storm.
- The IB evaluation went very well on all fronts. Thank you to all staff members, parents and students who participated. There was incredible leadership and guidance from the IB coordinator Miss Barocca. The feedback stated that Clearpoint reflects the IB program. The full report on the a) evaluation, b) matters to be addressed and c) recommendations will be shared in the near future. One of the recommendations was to partner more regularly with IB high school students. There are three IB high schools that can be partnered with: Saint-Thomas, Lakeside Academy and Pierrefonds Community.
- Mathematica Centrum (Math Club) - April 5<sup>th</sup>, 2023 There were 50 students that participated in the Math competition. Thank you to all the teachers who prepared the students.
- Math Competition (Grade 6) – March 22, 2023 The students of Clearpoint won first place at the competition. Thank you to all the teachers who prepared the students.
- “Qui lira vaincra” (Grades 5 and 6) A new date will be given for the first round of the French Reading competition due to the ice storm. The second round will be at Beaconsfield Highschool (April 19<sup>th</sup>).
- Boyz-R-Us (May 27<sup>th</sup>) – All preparations are going as planned.
- Cabaret Kids (Apr.13<sup>th</sup>) – They are presenting the show Shrek at 17:30. Come support the students.
- Kiss and Drop – A memo is in the Weekly Newsletter and the drop off process is going well. The earlier the parents drop the children off the better.
- There’s water damage in the K4 classes. Thank you to the caretaker who took care of the problem over the weekend.

### 8.2 Teachers

All teachers are preparing for the Portfolio evening.

- Physical Education by Mr. Bill : no report at the moment
- Grade 5: no report at the moment
- Kindergarten by Mme Suzanne:

The students are continuing the IB Unit, Homes. The students will have the visit from the petting zoo then Miss Daisy, the wooden cow, will come to the class. On Monday Apr. 24<sup>th</sup> from 8:30 to 11:30 L'École de la vue will come and screen about 50 students.

- Grade 6 by Mme Suzanne: The students were excited to see their Graduation pictures. They are learning about new religions and comparing Passover, Easter and Ramadan. Yoga classes were offered to the four Grade 6 classes.
- Cycle 2 by Mme Suzanne: The Grade 4 students have started their IB Poetry Unit in both French and English. They are creating a poetry book with the students' poems. Grade 4 (401, 402) and Grade 5 (501, 502) students are working on a Monster Head project with Stewart Hall. The Concordia student teachers from those 2 classes have organized activities. The art will be exhibited at Stewart Hall from May 28 to June 5. There is a contest and 600 students are participating from the different schools. Grade 3 students went on a nature walk to smell, see, hear sounds. They are using their 5 senses for expressive writing.
- Cycle 1 by Miss Dahlia: The students are continuing the IB Unit, Save the Planet. They are learning and debating about different natural landforms. Their research is showing them how the land and rivers are constantly changing.
- K4 by Miss Flores: The students are preparing their IB Unit: Sharing the Planet. They are learning about nutrition and trying different fruits. The Parent Component for the month of May will be: Paint Night. The students will produce Art for Mother's Day. It was explained that the Parent Component is only available for the K4 classes. The funds for the Parent Component activities comes from the Government.

### 8.3 Primary Years Programme (PYP) Update

- IB Evaluation went very well and a great thanks to Miss Barocca for all the organization and help. The report will arrive soon.

### 8.4 Daycare by Miss Tassie: no report at the moment.

### 8.5 Home & School: Report by Rean Sayegh Lawand

- June 2<sup>nd</sup>: Year-End Celebration. It will start at 17:00. If it rains, the date is moved to June 9<sup>th</sup>. There was a suggestion that the food offered could have vegan or vegetarian options. There will be entertainment as in previous years such as Bouncy castles and an ice cream truck.
- Environment Day Community event. Since April 22<sup>nd</sup> occurred on the weekend the suggestion was to do a community event called An Appetite for Change where students are asked to bring lunches according to these two themes "Vendredi vegan" (Apr.21<sup>st</sup>) and "Meatless Monday" (Apr. 24). Parents could submit their healthy recipes.
- Funds will be given to build an outdoor shed for equipment.
- The Massage therapist for Teacher Appreciation week was cancelled but it will be rebooked.
- The Maple Syrup Fundraiser: 91 products were sold and the profit was \$1222.00.
- Scholastic Book Fair will be from April 17 - 20. Books will be sold on Portfolio evening.
- Media Safety Committee: This new idea was brought about by a parent in order to help educate families on computer use in children. Parents are asked to join the committee and Mr. Estok

will post a request in the weekly Newsletter. Miss Dahlia suggested that maybe FSSTT (Family School and Support Teaching Team) could be of some help.

- Schedule for 7-week lunchtime activities from April 24 – to June 9. Registration will begin on Monday Apr. 17<sup>th</sup> at 19:00.

<b>Day of the Week</b>	<b>Activity</b>	<b>Grade</b> <i>K = K5 only</i>	<b>Cost</b>
Monday	Cabaret Kids (lunch)	1 - 4	\$120
Tuesday	Junior Hip-Hop (lunch)	K – 4	\$110
	Cabaret Kids 2h (after school)	3 – 6	\$324
Wednesday	Karate (lunch)	K – 6	\$160
Thursday	Mad Science - NASA space (lunch)	K – 4	\$141.50
	Outdoor Club	K – 3	\$30
Friday	Mandarin (after school)	all	TBA

8.6 **LBPSB PC Rep**

- No new information.

8.7 **Commissioner**

- See notes from the Commissioner.

9 **Varia**

10 **Correspondence**

- Liz submitted the letter to the Council of Commissioners as per planned and she got an acknowledgement of reception. The response was read to the Governing Board where the LSBSB explained that funds are managed by individual schools and that there isn't any extra funding available. There is no further information on the grievance except that the majority of schools have decided to wait and not use parent volunteers.

11 **Dates of next meeting**

- Wednesday, May 17th, 2023 @ 6:30 p.m., in person.

12 **Adjournment**

- A motion to adjourn the meeting at 8:33pm was initiated by Rean Sayegh Lawand, seconded by Mr. Vaughn Peters. Motion carried.