



2023



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## Clearpoint Elementary School Governing Board Minutes of Meeting

Written by: Amanda Blackburn

Location: Zoom

Date: Wednesday, December 4<sup>th</sup>, 2023, Time: 6:30

Attendees Governing Board Members:		Attendees GB Substitutes	Attendees Parents' Other:	Absent:
<ul style="list-style-type: none"> <li>• Maria Pan</li> <li>• Tassie Fyon</li> <li>• Amanda Blackburn</li> <li>• Dahlia Singh</li> <li>• Vaughn Peters</li> <li>• Suzanne Larkin</li> <li>• Kristin Eccles</li> </ul>	<ul style="list-style-type: none"> <li>• Susannah Riley</li> <li>• Vaughn Peters</li> <li>• Marc Lucke</li> <li>• Francis LaPorta</li> <li>• Rebecca Belmonte</li> <li>• Wendy Mendoza</li> <li>• Kimberely Villarroel</li> <li>• Marilyne Boyer</li> </ul>	<ul style="list-style-type: none"> <li>• Rean Sayegh</li> <li>• Amy Wong</li> </ul>	<ul style="list-style-type: none"> <li>• A total of 17 participants attended the meeting, including those explicitly listed here.</li> <li>• Tayba Huot</li> </ul>	<ul style="list-style-type: none"> <li>• Dominique Bensadoun</li> <li>• Laura Palmer</li> <li>• Layla Barroca</li> <li>• Loretta Kao</li> <li>•</li> </ul>

Agenda		
<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of the Agenda</li> <li>3. Approval of the last minutes</li> <li>4. Public &amp; Member Question Period</li> </ol>	<ol style="list-style-type: none"> <li>5. Business Arising</li> <li>6. New Business</li> <li>7. Field Trips, Fundraisers, &amp; Activities</li> <li>8. Reports</li> </ol>	<ol style="list-style-type: none"> <li>9. Varia</li> <li>10. Correspondence</li> <li>11. Date of the next meeting</li> <li>12. Adjournment</li> </ol>

1. Welcome and Territorial Land Acknowledgement: Susannah will be the chair tonight, starting at 6:35pm.
2. Approval of the Agenda: Motion to approve by Mme. Suzanne and seconded by Ms. Dahlia.
3. Approval of Minutes from November 8, 2023 & November 30, 2023. Motion to approve Minutes from November 8 by Vaughn and seconded by Rebecca. November 30 minutes motion to approve by Rean and seconded by Ms. Francis.
4. Public & Member Question Period: None
5. New Business: None



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### 6. Business Arising:

#### 6.1. Anti-Bullying and Anti-Violence (ABAV) Plan:

- Similar to previous years. Talks about what anti-bullying and anti-violence means. New element added to stop sexual violence. Updated to reflect Bill 9 Obligation to the Quebec Education Act. We take a survey at the school level yearly. We have fewer acts of bullying than the Canadian norm. We need to continue our work on this matter. There are prevention measures, and training for students and staff. Priorities and prevention. Promote EDDI, and ensuring wellness Clearpoint will have student/teacher/staff/governing board involved.
- We still have peaceful school initiatives and have many strategies to target positive actions taken by students. We have days (pink shirt, orange shirt) to bring awareness, and recess heroes (students to help with conflict resolution).
- Ongoing conversations with students and parents until the conflict is resolved.
- There are follow ups to ensure victim of bullying is well taken care of.
- Code of conduct and ABAV plan on Clearpoint website for parents to review. There are resources for parents and students.
- Goal is to eliminate bullying and violence, so we need parents committed to the goals of this plan.
- Outlines roles and responsibilities of all parties, and a guide to register complaints. Establishes procedures measures that staff, and principal, will take when an incident takes place.
- Encourage everyone to speak up if anyone sees anything.
- Discretion, empathy, confidential.
- Reviewed annually, reports are kept confidential.
- We support victims, by ensuring caring and safe environment – put measures in places to help those – FSST – DYP.
- Must consider age and maturity when dealing with consequences. Frequency, severity, context for the situation, and family context are all considered for disciplinary actions.
- Each incident is followed up and documented, monitoring of students, disciplinary actions, parents can make a complaint if they are unhappy with the results.
- It is important for parents to understand the limitations that staff has in these situations. Strict legal guidelines govern for the staff to protect all children involved. It would be helpful to communicate this with the parent community.
- Incident reports are a metric for how our ABAV plan is working.



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- Move the motion by Mme Suzanne, seconded by Ms. Francis. No one opposed.
- 6.2. Home and school approvals:
- Last day of school before holidays we normally do breakfast for the kids, juice, fruits, pastries.
  - We will host a Comedy night again \$30 per ticket, there will be a 50/50 draw, a cash bar, and 4 comedians.
  - Chess Club split in 2 groups - beginner/intermediate. for grade 1-6. 8 classes Max 20 kids.
  - Junior jams to include k-grade 4. 8 weeks \$150.
  - Karate 8 weeks for \$190
  - 2 sessions one for 1-2 then 3-6 Mad science, 8 week \$164.50
  - Friday Yoga \$80.
  - Spanish 10 classes \$150
  - Cabaret kids grade 3-6, \$332. The Production is descendants. Looking for date and location.
  - Cadet coding for Grade 3-6 for \$400, it is expensive because there is an online license for each child.
  - One activity per student
- 6.3. Holiday Spirit Week:
- Propose that we will add a timer for meetings to be 90 minutes and will table items we can't get to, for the next meeting, highlighted and brought up in person. Motion to approve Ms. Tassie, seconded by Mme. Suzanne, no opposed.
  - December 19 Rock the Halls – New years Party
  - December 20 Ugliest Sweater
  - December 21 Tree topper, Crazy hats
  - December 22 Pyjama Day and breakfast
- 6.4. JRHS holiday play – Trip Cancelled:
- We had approved a trip for cycle 2 and 3 to see lay supposed to be Dec 15, strike affected the dates, so it needed to be cancelled.
7. Field Trips, Fund Raisers & Activities
- 7.1. Jr Ski Trip
- Sent out forms on December 5, 1 bus of students - about 40 kids, Mont Habitant, grade 3-4. Ranges from \$242-275 depending on if you need to rent skis \$275, or \$242 if you don't need to rentals. Inclusive event January 22, February 6, 15, and 21<sup>st</sup>.



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- Motion to approve by Rean seconded by Ms. Dahlia. No opposed.
- 7.2. Cycle 2 – Cosmodome
- Part of our unit inquiry for outer space, for grade 3 and 4, going in January 17 grade 4, January 18 for grade 3, all day event going by bus. Cost \$20, school pays \$17.
  - Motion to approve by Mme. Suzanne and seconded by Ms. Tassie.
- 7.3. Grad:
- Krispy Kreme has been cancelled due to the strike, no possibility of moving the date in December. We will return the money to those who bought.
  - Students made \$1000 at Grad room at the holiday fair.
  - Felix and Norton - 12 balls of cookie dough. Open fundraiser January 8- Jan 26 and have parent pick up on February 13 at school. 3 flavours to choose from. No nuts on the day they make it, in a peanut free facility but do have some nuts.
  - \$12/bag \$5.50 profit per bag
  - Raffle open January 29-February 11, with parent pick up for 2:30-6 pm. Draw will be done online. 1 ticket for \$5 or 5 tickets for \$20, F1 car model, hockey tickets, gift cards and more.
  - Motion for approval by Ms. Dahlia and Rean.
8. Reports:
- 8.1. Principal:
- This month is unusual as we are dealing with strikes for both Transco bus strikes as well as the common front strike, but we still were able to have all our holiday events.
  - Home and School organized a wonderful Holiday Fair, we had almost 30 vendors and the Game room managed by the grade 6 grads.
  - Cabaret Kids perform a version of “SING” earlier this month, and it turned out great.
  - The Budding Artist campaign went well, thank you Jenn Donaldson for organizing this.
  - Home and school have graciously volunteered to organize a holiday breakfast.
- 8.2. Teachers:
- Mme. Suzanne: Kindergarten finished unit of fall section of our unit on season, continuing our year long unit of different celebrations covering Hannukah, Kwanza, Christmas, New year and Chinese new year.
  - Ms. Kimberley K4: finishing unit about traditions, visiting the world, family stories, shared traditions, and culture.
  - Ms. Dahlia: Unit is mapping, GPS, learning longitude, latitude, and how to use a compass.
  - Cycle 1: learning the xylophone practicing jingle bells.
  - Ms. Francis: grade 3-4: we are working on our advertising unit, this is a big unit with lots of new language, slogans, and hooks to engage consumers into buying things. Making new toys as



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they are going to be elves. Coming up with slogans.

Mme Lajoie is teaching them the flute.

- Grade 5 is focusing on science and unit on natural disasters.

### 8.3. Primary Years Program (PYP) Update:

- Starting to get documentation to parents of grade 6 students to invite anyone who would like to speak at IB summit, we invite the community to speak to grade 6 to ignite passion or interest. They attend a conference with keynote speaks from 8-10 Tuesday January 16. Topic is sharing our planet.

### 8.4. Daycare:

- Baking right now, classes making skewers, pizzas, rice cake with wow butter to make bears. Having fun experimenting in the kitchen. Big thank you to home and school for Christmas decorations. Holiday cheer is coming, and we will be doing holiday crafts in daycare soon.

### 8.5. Home and School:

- Holiday fair made approx. \$4200.
- The grad room was a great success.
- Having bread and beyond in January 28 making sandwiches for the unhoused.
- Comedy night in February.

### 8.6. LBPSB PC Rep

- Got training, standard yearly review – document for helpful links will be shared to GB, what our roles and responsibilities are.
- Conversation around labour actions and the impact on students. All teachers are unequivocally supported. We recognize the challenges for parents and students.
- LSPSB schools are now able to travel internationally.
- All schools are following education act in considering uniform, multiple suppliers are needed not just 1 supplier. Some schools only had 1 supplier.
- Laval Rockets Hockey Tickets for Pearson Education Foundation went well. It is a great hockey game. \$30 tickets and some portion goes to PEF.
- Spoke about Renting and liability pays out, insurance etc.

### 8.7. Commissioner

- Two things about LBPSB PC Rep report – lot of questions about rentals and liabilities – these are things that are covered in each of the rental contracts, includes damages, cleaning. Secondly, International travel trips: School wasn't forbidding international travel, there was a restriction in our insurance policy – no liability insurance. Went through policy with lawyers and it had been updated, there is no restriction except those countries that are on the travel advisory list.
- Policy on field trip was updated to be in line with what insurance coverage.
- Adopt commitment to success plans and enrollment have been accepted, thank you for comments and suggestions.
- Still working on fees policy.



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- School website has audited financial available.
- It looks like we have surplus, but we have an accounting rule for asset retirement, we have an obligation to inventory our buildings to determine which had asbestos, oil and septic tanks, need to account for how much it would cost if we did repairs today, so this surplus is not a realistic snapshot. There was a 10 million error with accounting software, so we are actually still in the red.
- 19 schools that applied to green grants, out of 19 we had 14 receive \$5,000 grants.

### 9. Varia

- Parents were speculating about teachers' retirement on social media.
- Teachers' personal lives are not for public speculation.
- Bill 9 does not protect teachers.
- We must respect the privacy of teachers.

10. Correspondence: None

11. Date of next meeting: Wednesday, January 24, 2024 (new date), at 6:30 on Zoom

12. Adjournment: The meeting at 8:30. Motion to approve by Rean and seconded by Marc.